

LETORT REGIONAL AUTHORITY  
415 Franklin Street  
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY  
April 19, 2018

The meeting was held on Thursday, April 19, 2018, at the Carlisle Community Center. The meeting was called to order by Andy Parker at 7:03 p.m.

**ATTENDANCE**

**Members / Representatives**

**Present:** Bill Berwick, Brett Flower, Sandy Kern, Dominik Maida, Andy Parker, Jinnie Woodward, and Herb Weigl

**Members / Representatives Absent:** Dennis Burkett, Sandy Kern, and James Ruhl

**Staff Absent:** Kathy Russell

**PUBLIC COMMENT** – None

**PRESENTATIONS** – None

**ANNOUNCEMENT** – None

**APPROVAL OF MINUTES** – Brett made a motion to approve March minutes. Herb seconded the motion, and the motion carried.

**Administrator** - (Kathy Russell) – No report

**COMMITTEE REPORTS**

**Finance / Budget** – (Herb Weigl)

**Monthly Financial Status**

The memorandum of bills is as follows:

**Receipts:**

Current Month		
Friends Cash Contribution .....	+\$100.00	
Prior month Interest .....	+\$30.34	
<b>TOTAL RECEIPTS.....</b>	<b>+\$130.34</b>	

**Bills Requiring Approval:**

Administrator.....	-\$300.00	
Verizon Wireless .....	-\$26.77	
<b>TOTAL BILLS requiring approval .....</b>	<b>\$326.77</b>	

Herb made a motion to approve the March monthly bills for payment in the amount of \$326.77. Brett seconded the motion, and the motion carried.

**Treasurer's Report:**

**BANK ASSET ACCOUNTS:**

**BUSINESS CHECKING ACCOUNT (07)**

Beginning Balance .....	\$100.00	
Transfer from Business Savings Acct. ....	+\$326.77	
Paid bill.....	-\$326.77	
<b>Closing Account Balance .....</b>		<b>\$100.00</b>

**BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND**

Beginning Balance .....	\$15,673.38	
Interest .....	\$0.70	
Transfer to Checking .....	-\$326.77	
<b>Closing Account Balance.....</b>		<b>\$15,347.31</b>

**BUSINESS MONEY MANAGEMENT SAVINGS, FRIENDS OF THE LETORT**

Beginning Balance .....	\$9,038.08	
Interest .....	+\$ .77	
Donation .....	+\$100.00	
<b>Closing Account Balance.....</b>		<b>\$9,138.85</b>

**BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUNDS**

Beginning Balance.....	\$3,775.42	
Interest .....	+\$ .16	
<b>Closing Account Balance.....</b>		<b>\$3,774.94</b>

CERTIFICATE OF DEPOSIT #43 (25 Month)

Beginning Balance.....	\$5,110.17	
Interest .....	+\$5.82	
<b>Closing Account Balance.....</b>		<b>\$5,121.24</b>
<b>CERTIFICATE OF DEPOSIT #44 (25 Month)</b>		
Beginning Balance.....	\$5,115.42	
Interest .....	+\$5.82	
<b>Closing Account Balance.....</b>		<b>\$5,121.24</b>
<b>CERTIFICATE OF DEPOSIT #45 (25 Month)</b>		
Beginning Balance.....	\$5,208.52	
Interest .....	+\$5.93	
<b>Closing Account Balance.....</b>		<b>\$5,214.45</b>
<b>CERTIFICATE OF DEPOSIT #46 (25 Month)</b>		
Beginning Balance.....	\$5,150.91	
Interest .....	+\$5.86	
<b>Closing Account Balance.....</b>		<b>\$5,156.77</b>
<b>CERTIFICATE OF DEPOSIT #47 (15 Month)</b>		
Beginning Balance.....	\$5,009.69	
Interest .....	+\$5.28	
<b>Closing Account Balance.....</b>		<b>\$5,014.97</b>
<b>TOTAL FINANCIAL ASSETS ON DEPOSIT: .....</b>		<b>\$543,989.77</b>

- Financial Summary – The financial summary report is as noted.
- Budget Report – The budget report is as noted.
  - Members 1<sup>st</sup> – Starting 5/7, will need more ID information for our bank account.
  - PADCED Reporting – electronic submitted starting 2018, auditor will submit. Herb will set up an account.

**Friends of LeTort** – Brett Flower

- Earth Day / spring clean-up – CPC headwaters planting and clean-up being held April 21<sup>st</sup> and 22<sup>nd</sup>. They are looking for volunteers.

**Grants** – Andy Parker

- Next Grants – None
  - DEP Pipeline fine water projects
    - o 85 organizations along route are eligible
    - o May 7<sup>th</sup> open enrollment.

**Audit** – James Ruhl

The LRA books have been provided to the auditors.

**Information and Education** - Sandy Kern

- Recent press releases – No report
- Facebook posts – No report
- Website stats and updates – No report
- Web hosting update –
  - o Brett and James will provide their write-ups this weekend.
  - o Dennis – still outstanding - Andy will follow-up

**Nature Trail** – Dennis Burkett

- Trail maintenance – Problem with bridge rail at LeTort Park – Herb will look into it.
- Tree maintenance – Ben Mummert opened up trail after three trees came down across the trail behind Carlisle Borough Public Works Yard.
- Fill your trail map boxes – Please continue to fill your assigned map boxes as needed.

**Long-Range Planning & Easements** - Andy Parker

- Cumberland Conservation Collaborative report (Herb) – The next meeting is scheduled for May 7<sup>th</sup> at 6:00 p.m.
- CCC Volunteer Hour Survey – Herb submitted the LRA volunteer hours to the CCC.

Stream Ecology – Bill Berwick

- ALLARM report and analysis – (even months) – April 3<sup>rd</sup> sampling taken during ¾' rain. Discussed high phosphate levels and Jinnie will provide filtered and unfiltered phosphate results in future to determine dissolved vs. attached phosphate.
  - ALLARM is hosting a "Love the LeTort" event at Bosler Library at 6:30 on April 24<sup>th</sup>. Jinnie will email flyer.
- Stream Vegetation Kill Status – Should start to see new growth within the next month.

Project Review - Andy Parker - None

OLD BUSINESS:

- Board Vacancies – Middlesex Township and North Middleton Township.
- McCormick Farm – The results of the CV School Board vote are unknown.
- Bylaw Amendment – Logo – According to the LRA bylaws, we need ten days' notice of change.
  - Have Kathy send notice
  - Vote at the May meeting

NEW BUSINESS:

- Andy reported on the CCC forum. Response to Climate Change – did not provide much new information.
- Andy will attend SMP spring partnership meeting.

Herb made a motion to adjourn the meeting. Brett seconded the motion, and the meeting adjourned at 7:50 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, May 17, 2018, at 7:00 p.m. at the Carlisle Community Center in Carlisle, PA.

5/24/18  
Date Adopted  
Prepared by: Kathy L. Russell

Sandy Kern  
Sandy Kern, Secretary