

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
May 21, 2018

The meeting was held on Thursday, May 21, 2018, at the Carlisle Community Center. The meeting was called to order by Andy Parker at 7:03 p.m.

ATTENDANCE

Members / Representatives

Present: Sandy Kern, Andy Parker, and Herb Weigl

Members / Representatives Absent:

Bill Berwick, Brett Flower, Dennis Burkett, James Ruhl, Dominik Maida, Jinnie Woodward

Staff Present:

Kathy Russell

PUBLIC COMMENT – None

PRESENTATIONS – None

ANNOUNCEMENT – None

APPROVAL OF MINUTES – Andy made a motion to approve April minutes with several revisions. Herb seconded the motion, and the motion carried with telephone votes from Brett and Dennis to make a quorum.

Administrator - (Kathy Russell) – No report

COMMITTEE REPORTS

Finance / Budget – (Herb Weigl)

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month		
Prior month Interest		+\$29.36
TOTAL RECEIPTS		+\$29.36

Bills Requiring Approval:

Administrator	-\$300.00
Verizon Wireless	-\$26.77
TOTAL BILLS requiring approval	\$326.77

Herb made a motion to approve the April monthly bills for payment in the amount of \$326.77. Sandy seconded the motion, and the motion carried with telephone votes from Brett and Dennis to make a quorum.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00	
Transfer from Business Savings Acct.....	+\$300.00	
Paid bill	-\$626.77	
Closing Account Balance		\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$15,347.31	
Interest	\$0.64	
Transfer to Checking	-\$326.77	
Closing Account Balance.....		\$15,021.18

BUSINESS MONEY MANAGEMENT SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$9,138.08	
Interest	+\$0.75	
Closing Account Balance.....		\$9,139.60

BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUNDS

Beginning Balance	\$3,774.94	
Interest	+\$0.16	
Closing Account Balance.....		\$3,775.10

CERTIFICATE OF DEPOSIT #43 (25 Month)

Beginning Balance	\$5,121.24	
Interest	+\$5.64	
Closing Account Balance.....		\$5,126.88

CERTIFICATE OF DEPOSIT #44 (25 Month)

Beginning Balance	\$5,121.24	
Interest	+\$5.84	
Closing Account Balance.....		\$5,126.88

CERTIFICATE OF DEPOSIT #45 (25 Month)

Beginning Balance	\$5,214.45	
Interest	+\$5.74	
Closing Account Balance.....		\$5,220.19

CERTIFICATE OF DEPOSIT #46 (25 Month)

Beginning Balance	\$5,156.77	
Interest	+\$5.68	
Closing Account Balance.....		\$5,162.45

CERTIFICATE OF DEPOSIT #47 (15 Month)

Beginning Balance	\$5,014.97	
Interest	+\$5.11	
Closing Account Balance.....		\$5,020.08

TOTAL FINANCIAL ASSETS ON DEPOSIT:..... **\$53,692.36**

- Financial Summary – The financial summary report is as noted.
- Budget Report – The budget report is as noted.
- Herb received a letter notification from Members 1st advising us on an updated Bank Secrecy Act Regulation issued by the U.S. Department of treasury, that they can no longer allow share certificated opened prior to May 7, 2018 to automatically renew without additional due diligence. This regulation requires all financial institutions to obtain Beneficial ownership information prior to the renewal of a share certificate. Prior to the automatic renewal of your CDs, we will be required to provide identifying information regarding Beneficial owners of our Legal Entity: One individual with significant responsibility to control, manage, or direct the legal entity.
 - Our first Certificates that will mature will be on 7/18/18.
 - Herb recommended he be the main contact with Members 1st.

Friends of LeTort – Brett Flower – No report

Grants – Andy Parker – No report

Audit – James Ruhl – Our audit is moving ahead

Information and Education - Sandy Kern

- Recent press releases – No report
- Facebook posts – Sandy continues to post various photos, articles, and notifications on our Facebook page. She would appreciate if members would please continue to provide her with items to post, i.e. trail photos, articles, etc.
 - Brett, Andy, and Margaret Parker participated in the CPC planting event on April 21st.
 - Sandy will contact Kelsey (Ben Mummert's girlfriend) to obtain photos of this event to post.
- Web page content – Sandy and Andy stayed after the meeting to review and organize the write-ups to determine what information is still needed.

Nature Trail – Dennis Burkett

- Trail maintenance –
 - Andy contacted Tom Shumaker who has agreed to mow grass along the trail.
 - Price for this maintenance will be negotiated depending on how much work is required.
 - Herb will check on the bridge rail at LeTort Park to determine what repairs are needed.
- Tree maintenance – Andy spoke with Travis Sellers with Sellers Tree Service who can remove the downed tree at the Spring Garden Street at the end of the trail.
 - Travis quoted a price of \$325.00.
 - Since this is an urgent safety hazard, Andy authorized removal asap of this tree.
 - Andy received email approval from Brett, James, and Herb to proceed with removal.
 - Payment will be approved at our June meeting.
- Herb will go out and inspect the reported damage to the bridge rail at LeTort Park.
- Fill your trail map boxes – Please continue to fill your assigned map boxes as needed.

Long-Range Planning & Easements - Andy Parker

- Cumberland Conservation Collaborative report (Herb) – Herb submitted the minutes from the May 7th CCC meeting.
 - McCormick Tract

- There will be letters from individuals (approximately one per week) through the CCC sent to the editor of the Sentinel to keep the public aware of the McCormick issue.
- Next meeting is scheduled for July 16th.

Stream Ecology – Bill Berwick

- ALLARM report and analysis – (even months) –
 - Andy reviewed the water quality results.
 - Phosphate levels are almost too low this time.
 - Overall numbers look good.
 - Jinnie Monismith provided Andy with contact information for the professor at Dickinson that oversees their GIS Program.
 - Jinnie also advised that she has four student watershed coordinators working for the summer.
 - One of them has had the two GIS classes.
 - Katherine would be able to assist us in producing maps.
 - Andy would like to have some of the maps on our website updated and possibly create some new maps of the watershed land use.
 - Andy will send Sandy the PDF of the current trail map.
 - ALLARM is hosting a "Love the LeTort" event at Bosler Library at 6:30 on April 24th.
- Stream Vegetation Kill Status – Andy will try to get out to take a look at the stream behind the Trout Unlimited property to assess the stream vegetation kill status.

Project Review - Andy Parker - None

OLD BUSINESS:

- Board Vacancies – Middlesex Township and North Middleton Township.
 - A new member will be joining us from Middlesex Township – Emily Steenkamer.
 - Herb will be meeting Emily on May 25th.
 - We are looking forward to having Emily join us.
- McCormick Farm – There will be a public meeting on Thursday, May 24 at 6:00 p.m. / Cumberland Valley High School Performing Arts Center.
- Bylaw Amendment – Logo –
 - An email to vote on a language revision to the LRA by-laws will be sent out to members for voting on May 25th.
 - Proposed revision to Article 1 – Section 2: the seal/logo of the Authority may be revised at any time by a majority vote of the board members.
 - The revision was approved with yes votes received via e-mail from Andy, Herb, Brett, Dennis, James, Bill, and Sandy.

NEW BUSINESS:

Andy has been contacted by the folks from PennDOT replacing the Route 74 bridge (High Street). PennDOT needs to take some right-of-way from us in order to replace the bridge.

- They have revised their plans. The amount of take is 884 sq. ft., but they have increased the amount of temporary construction easement that they want to take from us.
- Andy received their offer letter, but they are only offering us \$900 for the direct damages for the 884 sq. ft. and \$900 for the 4,399 sq. ft. of temporary construction easement for a total of \$1,800.
 - According to the county records, the assessed value of that property is \$40,500.
 - We own .18 acres which comes out to \$5.17 per sq. ft.
 - They are offering just over \$1.00 per sq. ft. – low ball offer

Andy made a motion to not accept PennDOT's offer without further negotiation Herb seconded the motion and the motion carried with telephone votes from Brett and Dennis to make a quorum.

Andy attended the South Mountain Partnership spring meeting.

- York County gave a presentation on the MS4 Storm Water Program.
- Land trusts and agricultural easement were also discussed.

Herb made a motion to adjourn the meeting. Sandy seconded the motion, and the motion carried with telephone votes from Brett and Dennis to make a quorum. The meeting adjourned at 7:45 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, June 15, at 7:00 p.m. at the Carlisle Community Center in Carlisle, PA.

6/21/18
Date Adopted
Prepared by: Kathy L. Russell

Sandy Kern
Sandy Kern, Secretary