

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
June 21, 2018

The meeting was held on Thursday, June 21, 2018, at the Carlisle Community Center. The meeting was called to order by James Ruhl at 7:05 p.m.

ATTENDANCE

Members / Representatives

Present: Brett Flower, Bill Berwick, Sandy Kern, Andy Parker, James Ruhl, Emily Steenkamer, and Herb Weigl

Members / Representatives Absent: Dennis Burkett and Jinnie Woodward

Staff Present: Kathy Russell

PUBLIC COMMENT – None

PRESENTATIONS – None

ANNOUNCEMENT – James welcomed Emily Steenkamer, the newly appointed LRA Representative from Middlesex Township.

APPROVAL OF MINUTES – Bill made a motion to approve the May minutes. Brett seconded the motion, and the motion carried.

Administrator - (Kathy Russell) – Kathy reported that the public notice of the audit has been submitted to The Sentinel for publication.

COMMITTEE REPORTS

Finance / Budget – (Herb Weigl)

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month	
Plan review fee	+\$150.00
Plan review fee (received 2/28/18)	+\$150.00
Prior month Interest	+\$30.36
TOTAL RECEIPTS	+\$130.36

Bills Requiring Approval:

Administrator	-\$300.00
Verizon Wireless	-\$26.77
Sellers Tree Service	-\$325.00
PennPRIME	-\$1,050.00
Carlisle Garden Club	-\$250.00
TOTAL BILLS requiring approval	\$1,951.77

Herb made a motion to approve the June monthly bills for payment in the amount of \$1,951.77. James seconded the motion, and the motion carried.

Herb reported that we have two CDs for \$5,000 each that will mature on July 17th. Herb made a motion to reinvest the CDs – one in a 15-month CD with an interest rate of 2% and one in a 25-month CD with an interest rate of 2.35. Brett seconded the motion and the motion carried.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00	
Transfer from Business Savings Acct.	+\$1,951.77	
Paid bill	-\$1,951.77	
Closing Account Balance		\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$15,021.18	
Interest	+\$0.65	
Plan Review Fee	+\$150.00	
Plan Review Fee	+\$150.00	
Transfer to Checking	-\$1,951.77	
Closing Account Balance		\$13,370.06

BUSINESS MONEY MANAGEMENT SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$9,139.60
Interest	+\$0.78

Closing Account Balance.....		\$9,140.38
BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUNDS		
Beginning Balance.....	\$3,775.10	
Interest.....	+\$.16	
Closing Account Balance.....		\$3,775.26
CERTIFICATE OF DEPOSIT #43 (25 Month)		
Beginning Balance.....	\$5,126.88	
Interest.....	+\$5.83	
Closing Account Balance.....		\$5,132.71
CERTIFICATE OF DEPOSIT #44 (25 Month)		
Beginning Balance.....	\$5,126.88	
Interest.....	+\$5.83	
Closing Account Balance.....		\$5,132.71
CERTIFICATE OF DEPOSIT #45 (25 Month)		
Beginning Balance.....	\$5,220.19	
Interest.....	+\$5.94	
Closing Account Balance.....		\$5,226.13
CERTIFICATE OF DEPOSIT #46 (25 Month)		
Beginning Balance.....	\$5,162.45	
Interest.....	+\$5.88	
Closing Account Balance.....		\$5,168.33
CERTIFICATE OF DEPOSIT #47 (15 Month)		
Beginning Balance.....	\$5,020.08	
Interest.....	+\$5.29	
Closing Account Balance.....		\$5,025.37
TOTAL FINANCIAL ASSETS ON DEPOSIT:		\$52,070.95

- Financial Summary – The financial summary report is as noted.
- Budget Report – The budget report is as noted.
- Herb met with someone from Members 1st and completed the paperwork required by the U.S. Department of Treasury involving an updated Bank Secrecy Act Regulation. Andy signed the paperwork needed.

Andy arrive and took over the meeting.

Friends of LeTort – Brett Flower – No report

- Carlisle Garden Club – Approximately 12 people attended the clean-up-weeding event.

Grants – Andy Parker – No report

Audit – James Ruhl

- Our audit has been completed – everything came back totally clean.
- The public notice will be published in The Sentinel on June 23, 25, and 26th.

Information and Education - Sandy Kern

- Recent press releases – No report
- Facebook posts – Sandy continues to post various photos, articles, and notifications on our Facebook page. She would appreciate if members would please continue to provide her with items to post, i.e. trail photos, articles, etc.
- Web page content
 - Shelly with Cross & Crown continues to work on our web page. No date for completion has been given.
 - Sandy will contact Shelly to see if we can set up a new email account through our web domain account with Cross & Crown.

Nature Trail – Dennis Burkett

- Trail maintenance –
 - Andy will follow up with Tom Shumaker to see when he plans to mow the trail.
 - Brett suggested we plan a trail clean up event in the near future.
- Tree maintenance – No report of any tree issues.

- Bridge Repair –
 - Herb had a report from the public regarding a loose railing on the bridge on the nature trail in LeTort Park near the garden.
 - A bid proposal for bridge repair has been received from McCorkel Construction for \$1,087.00.
 - Herb made a motion to approve the bid and move forward with the repairs as soon as possible. Sandy seconded the motion and the motion carried.
 - Andy signed the bid and Herb will contact McCorkel to begin repairs.
- Fill your trail map boxes – Please continue to fill your assigned map boxes as needed.

Long-Range Planning & Easements - Andy Parker

- Cumberland Conservation Collaborative report (Herb) –
 - Next meeting is scheduled for July 16th.

Stream Ecology – Bill Berwick

- ALLARM report and analysis – (even months) –
 - We reviewed the water quality results.
 - Overall numbers look good.
- Stream Vegetation Kill Status –
 - Andy provided a photo of Vince's Meadow showing recovery of vegetation.
 - Andy is waiting to receive data from Holly on the information gathered by her students.

Project Review - Andy Parker –

- Jack Williams Tire Center (No. Middleton Twp.) – Andy will review

OLD BUSINESS:

- Board Vacancies –North Middleton Township (2).
- McCormick Farm – This is an ongoing issue.

Herb reported that there is a House Bill 32468, was passed by the PA House of Representatives and moved on to the Senate. The bill requires court approval of conservation easement condemnations. A section of the bill reads:

The orphans' court shall review the proposed condemnation and approve the proposed condemnation only if the court determines there is no reasonable and prudent alternative to the utilization of the land subject to a conservation easement for the project.

Herb requested that each LRA member please contact your state Senator and ask them to (1) vote yes for HB 2468, and (2) oppose any amendment that would weaken the bill's protection of conservation easements. (Current board members are represented by Mike Regan of the 31st District. North Middleton is in the 30th District.)

- Route 74 Bridge – PennDOT is finally moving ahead with the work on the Route 74 bridge.
 - PennDOT made an offer to us for \$900 for the permanent take and \$900 for the temporary easement for a total of \$1,800 (as noted in the minutes from last month).
 - Andy will respond refusing their offer and request a payment of \$2,000.00.

NEW BUSINESS:

- Anna Yelk, Executive Director of the Central Pennsylvania Conservancy sent out an email asking us to save the date for Saturday, September 15, from 3:00-6:00 p.m. for a public dedication of the new preserve, to include a dedication with various speakers, tours of the property, and a reception with food and music. The CPC would like the LRA and CVTU involved. Andy will participate on behalf of the LRA.
- Herb made a motion to have the LRA support CPC's application to the South Mountain Partnership grant program to develop a management plan for the preserve. James seconded the motion and the motion carried.

Andy reported that he attended a Regional Watershed Workshop. The workshop was very informative.

James made a motion to adjourn the meeting. Bill seconded the motion, and the motion carried. The meeting adjourned at 8:04 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, July 19, at 7:00 p.m. at the Carlisle Community Center in Carlisle, PA.

7/23/18
Date Adopted
Prepared by: Kathy L. Russell

Sandy Kern
Sandy Kern, Secretary