

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
August 16, 2018

The meeting was held on Thursday, August 16, 2018, at the Carlisle Community Center. The meeting was called to order by Herb Weigl at 7:00 p.m.

ATTENDANCE

Members / Representatives

Present: Dennis Burkett, Bill Berwick, Brett Flower, Sandy Kern, and Herb Weigl

Members / Representatives Absent: James Ruhl, Andy Parker, Emily Steenkamer, and Jinnie Woodward

Staff Present: Kathy Russell

PUBLIC COMMENT – Erich Messerschmidt attended our meeting. He wanted to make sure that the LRA was aware of the Sunoco pipeline spill, which has affected two wetland areas. Herb assured Erich that the LRA was aware of this event. We found out about this spill after the fact. We are trying to get some of the remediation funds directed either toward us or toward the Nature Conservancy.

PRESENTATIONS – None

ANNOUNCEMENT – None

APPROVAL OF MINUTES – Herb made a motion to approve the July minutes. Dennis seconded the motion, and the motion carried.

Administrator - (Kathy Russell) – No Report

COMMITTEE REPORTS

Finance / Budget – (Herb Weigl) – No Report

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month	
Plan review fee	+\$650.00
Prior month interest	+\$33.60
TOTAL RECEIPTS	+\$683.60

Bills Requiring Approval:

Administrator	-\$300.00
Verizon Wireless	-\$26.68
McCorkel Construction Services Inc. (bridge repair)	-\$1,087.00
Paul's Tree Service	-\$350.00
Rowe's Print Shop (Berwick's Business Cards)	-\$46.00
TOTAL BILLS requiring approval	\$1,809.68

Herb reported – Just upstream from the bridge, a small tree fell across the stream from out bank onto Mr. Bob Rain's property. It is difficult for us to remove and too large of a tree to manage. Mr. Rains is having some tree work of his own done on his property by Paul's Tree Service. Mr. Rains had this tree service give a quote, separate from his work, to have the tree removed. The quote was for \$350.00 to remove. An email vote was taken and the expense was approved.

Bill Berwick had LRA business cards printed at Rowe's. Herb recommended that we come up with a standardized version and all authority members have cards made. It is nice to have a business card if you attend meetings representing the authority. If cards are ordered use Vistaprint.

Herb made a motion to approve the August monthly bills for payment in the amount of \$1,809.68. Dennis seconded the motion, and the motion carried.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00
Transfer from Business Savings Acct.	+\$1,809.68
Paid bill	-\$3,661.10
Closing Account Balance	\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$15,809.56	
Plan Review Fee	+ \$150.00	
Plan Review Fee	+ \$500.00	
Interest	+ \$0.70	
Transfer to Checking	- \$1,809.68	
Closing Account Balance		\$14,650.58

BUSINESS MONEY MANAGEMENT SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$9,141.13	
Interest	+ \$3.78	
Closing Account Balance		\$9,141.91

BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUN

Beginning Balance	\$3,775.42	
Interest	+ \$5.16	
Closing Account Balance		\$3,775.58

CERTIFICATE OF DEPOSIT #43 (25 Month)

Beginning Balance	\$5,138.36	
Interest	+ \$3.21	
Close – transfer to CD#48-	- \$5,141.57	
Closing Account Balance		\$0

CERTIFICATE OF DEPOSIT #44 (25 Month)

Beginning Balance	\$5,138.36	
Interest	+ \$3.21	
Close – transfer to CD#41	- \$5,141.57	
Closing Account Balance		\$0

CERTIFICATE OF DEPOSIT #45 (25 Month)

Beginning Balance	\$5,231.89	
Interest	+ \$5.95	
Closing Account Balance		\$5,237.84

CERTIFICATE OF DEPOSIT #46 (25 Month)

Beginning Balance	\$5,174.02	
Interest	+ \$5.89	
Closing Account Balance		\$5,179.91

CERTIFICATE OF DEPOSIT #47 (15 Month)

Beginning Balance	\$5,030.49	
Interest	+ \$5.30	
Closing Account Balance		\$5,035.79

CERTIFICATE OF DEPOSIT #48 (15 Month)

Beginning Balance	\$5,141.57	
Interest	+ \$3.90	
Closing Account Balance		\$5,145.47

CERTIFICATE OF DEPOSIT #41 (25 Month)

Beginning Balance	\$5,141.57	
Interest	+ \$4.50	
Closing Account Balance		\$5,146.07

TOTAL FINANCIAL ASSETS ON DEPOSIT: **\$53,413.15**

- Financial Summary – The financial summary report is as noted.
- Budget Report – Herb found an error from back in February. There is a \$49.00 charge for printing and it should be for postage. Herb will make this correction and reissue the budget report.
- Kathy will contact North Middleton Township to remind them to put the LRA contribution on the township's agenda to be approved.

Friends of LeTort – Brett Flower – No report

- Herb suggested that a good project for the Dickinson students would be to paint the three LeTort bridges.
 - Dennis was contacted by Donna Hughes regarding work for students on Friday, August 31st from 2:30-5:30 p.m.
 - Herb will contact Home Depot and seek a donation for supplies / materials.
 - Herb made a motion to authorize up to \$300.00 for any paint supplies that is not donated. Sandy seconded the motion and the motion carried.
 - Andy should work with Brett to determine which of them would like to take the lead on this project.
- We budgeted \$3,000 to be donated through Friends for 2018, so far, we received nothing.

- We need to work on our mail fund raising event.
 - Schedule for October or November

Grants – Andy Parker – No report

Audit – James Ruhl – No report

Information and Education - Sandy Kern

- Recent press releases – No report
- Facebook posts – Sandy continues to post various photos, articles, and notifications on our Facebook page. She would appreciate if members would please continue to provide her with items to post, i.e. trail photos, articles, etc.
- Web page content – Sandy and Andy spoke with Cross & Crown last Friday.
 - A few updates were made.
 - Once we approve the infrastructure, they can begin to upload the content.
 - They will teach us by WebEx how to upload our own information, so that we will be able to maintain the site and make any changes.
 - When they begin working on the site, it will be approximately 3 months to complete.
- Email Addresses – No report

Nature Trail – Dennis Burkett

- Trail maintenance – Previously discussed
- Tree maintenance – Previously discussed
- Fill your trail map boxes – Please continue to fill your assigned map boxes as needed.
 - We still need to have new stickers made for the map boxes.
 - Herb will work on it.

Long-Range Planning & Easements - Andy Parker

- Cumberland Conservation Collaborative report (Herb) – No meeting last month. No date available for the September meeting.

Stream Ecology – Bill Berwick

- ALLARM report and analysis – (even months) – Bill reported that the oxygen at sites 8 & 9 are below normal.

Project Review - Andy Parker –

- None

OLD BUSINESS:

- Board Vacancies – North Middleton & Middlesex Township
- Route 74 Bridge Replacement – No update. Still waiting on a response on how much they will be paying us to take our property.

NEW BUSINESS:

We received a resignation letter from Emily Steenkamer. It was suggested that Emily be contacted to see if she has an interest in becoming the LRA representative on the county level.

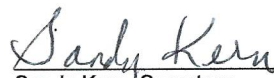
Dennis volunteered to host a picnic for the LRA. He will speak with his wife, Marsha, and provide available date options.

Bill made a motion to adjourn the meeting. Sandy seconded the motion, and the motion carried. The meeting adjourned at 7:32 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, September 20, at 7:00 p.m. at the Carlisle Community Center in Carlisle, PA.

10/7/18
Date Adopted
Prepared by: Kathy L. Russell


Sandy Kern/Secretary