

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
July 20, 2017

The meeting was held on Thursday, July 20, 2017, at the Carlisle Community Center. The meeting was called to order by Andy Parker at 7:07 p.m.

ATTENDANCE

Members / Representatives

Present: Bill Berwick, James Ruhl, Andy Parker, and Herb Weigl

Members / Representatives Absent: Dennis Burkett, Alan Howe, and Sandy Kern

Visitor / Perspective New Member: Brett Flower

Staff Present: Kathy Russell

PUBLIC COMMENT - None

PRESENTATIONS – None

ANNOUNCEMENT – None

APPROVAL OF MINUTES – Herb made a motion to approve the June minutes. James seconded the motion, and the motion carried.

Administrator - (Kathy Russell) – No report

COMMITTEE REPORTS

Finance / Budget – (Herb Weigl) – Herb reviewed the financials.

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month	
Friends Cash Contributions.....	+\$50.00
Prior month Interest.....	+\$23.56
TOTAL RECEIPTS.....	+\$73.56

Bills Requiring Approval:

Administrator.....	-\$300.00
Verizon Wireless.....	-\$26.68
Alan Howe (Dickinson College Print Center).....	-\$69.31
Cross & Crown.....	-\$2,250.00
Smith Elliott Kearns & Co.....	-\$2,660.00
Herb Weigl, Jr. (USPS).....	-\$49.00
TOTAL BILLS requiring approval.....	\$5,354.99

Herb made a motion to approve the July monthly bills for payment in the amount of \$5,354.99. James seconded the motion, and the motion carried.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance.....	\$100.00	
Transfer from Business Savings Acct.....	+\$2,250.00	
Paid bill.....	-\$2,250.00	
Transfer from Business Savings Acct.....	+\$3,035.68	
Paid bill.....	-\$3,035.68	
Transfer from Money Mgmt Savings Acct.....	+\$69.31	
Paid bill.....	-\$69.31	
Closing Account Balance.....		\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance.....	\$12,726.12	
Interest.....	+\$0.54	
Transfer to Checking.....	-\$2,250.00	
Transfer to Checking.....	-\$3,035.68	
Closing Account Balance.....		\$7,439.98

BUSINESS MONEY MANAGEMENT SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$11,075.39	
Interest.....	+\$0.46	
Donation	+\$30.00	
Donation	+\$20.00	
Transfer to Checking.....	-\$69.31	
Closing Account Balance		\$11,057.01

BUSINESS SUPPLEMENTAL SAVINGS, FAULKNER GRANT

Beginning Balance	\$2,518.64	
Interest.....	+\$.10	
Closing Account Balance		\$2,518.74

CERTIFICATE OF DEPOSIT #43 (25 Month)

Beginning Balance	\$5,064.43	
Interest.....	+\$5.58	
Closing Account Balance.....		\$5,070.01

CERTIFICATE OF DEPOSIT #44 (25 Month)

Beginning Balance	\$5,064.43	
Interest.....	+\$5.58	
Closing Account Balance		\$5,070.01

CERTIFICATE OF DEPOSIT #45 (25 Month)

Beginning Balance	\$5,156.61	
Interest.....	+\$5.68	
Closing Account Balance		\$5,162.29

CERTIFICATE OF DEPOSIT #46 (25 Month)

Beginning Balance	\$5,099.56	
Interest.....	+\$5.62	
Closing Account Balance.....		\$5,105.18

PAYPAL ACCONT

Beginning Balance	\$0.00	
Closing Account Balance.....		\$0.00

TOTAL FINANCIAL ASSETS ON DEPOSIT..... \$41,523.22

ON HAND FOR DEPOSIT..... \$0.00

TOTAL FINANCIAL ASSETS ON DEPOSIT:..... \$41,523.22

- Financial Summary – Herb reviewed the financial summary figures.
- Budget Report – The budget report is as noted.

Friends of LeTort – Alan Howe

- Chamber Membership – After a brief discussion, it was decided that our membership with the Chamber has not shown to be beneficial to the LRA. Herb made a motion to let the membership to the Chamber lapse. James seconded the motion and the motion carried.
- Army War College Welcome Packages – Andy provided 400 copies of the trail map that went into the Army War College welcome packages.
- Fundraisers and events – Alan was absent.
 - Market Cross – Alan will follow up with Ashley on the final count received from this event.
 - Carlisle Pet Fest – Brett has agreed to help organize this event. She will work with Malory Frank from the Carlisle Dog Park Association. Since Faulkner Subaru has been very generous with their donation, we are trying to accommodate their request to have an event involving pets.

The Carlisle Pet Fest event is still in the early planning stages. We hope to have some fair-type events such as:

- a pet fashion show contest,
- food
- local dog groomers
- veterinarian to provide information and give shots
- invite ALLARM to have a stand to promote the stream and a demonstration for kids.
- Faulkner will be providing a car and water-soluble paints for kids to finger paint the car.
- The LRA will have a booth to hand out trail map pamphlets.

The LeTort Park pavilions have been reserved for a nominal fee of \$80 to the Carlisle Borough. The next Carlisle Pet Fest planning meeting will be held on Thursday, July 27th at 6:00 p.m. at Panera Bread. If anyone is interested, please feel free to attend.

Grants – Andy Parker

- Cumberland Valley Visitors Bureau mini-grant – trail counts – Alan and Andy will work on closing out this \$300 grant.
 - The CVVB is asking for information on the money that we spent.
 - Herb will research on how much we spent.
 - Whatever we didn't spend of the original grant will have to be reimbursed.
 - James suggested that we could submit in-kind services for the time spent in collecting and analyzing the data.
 - Approximately 3,200-3,600 people per month use the trail at LeTort Park.
 - Bonnybrook and South Spring Garden Street numbers drop to approximately 1,500-1,800.
- The study was valuable in that we now have some hard numbers on many people are using the trail. This information will be helpful in applying for future grants.
- Faulkner Sponsorship – Faulkner requested and received an invoice showing its \$4,500.00 donation. We should receive their check in a few weeks.
- Union Quarries – In February, we received a \$1,500.00 unrestricted donation from Union Quarries.

Audit – James Ruhl – No Report

Information and Education - Sandy Kern

- Facebook page updates – We have engaged Cross and Crown to update our website. Cross and Crown would like to have a kickoff meeting, preferably in their office in Chambersburg. Possible dates are Tuesday, Wednesday, or Thursday, August 15, 16, or 17 at 9:00 or 10:00 a.m.
 - Herb suggested that we move the date back a week. Andy will look into moving this meeting date.

Nature Trail – Dennis Burkett

- Herb reported that the Carlisle Garden Club will be holding a work day tomorrow morning in the garden. They will send photos to Sandy for posting.
- Trail maintenance – SMT brush cutting request not acted on. Andy did some pruning on the section between the Bonnybrook lot and the trail. When they mow the trail, Andy would like them to run down the edges of that area as well.
- Union Quarry Help – UQ agreed to resurface the trail in front of their rock crusher. The resurfacing has not yet been done.
- Trail signage –
 - Andy put up several directional arrow signs on the trail.
 - We had a report from Officer Croft of the Carlisle Borough Police that the trail sign located at the Lamberton Middle School was vandalized.
 - Herb will research the cost of the sign so that if they catch the vandal, we can try to get restitution.

Long-Range Planning & Easements - Andy Parker

- Cumberland Conservation Collaborative report (Herb) – the next CCC meeting will be held on September 18 at the CVVB meeting room at 6:00 p.m.

Cumberland County will be hosting a public open house on its comprehensive plan on Monday, July 31 from 8:00-10:00 p.m. at 310 Allen Road. All are invited to attend to learn more about the plans and talk with staff from the Planning Department. Brett Flower volunteered to attend. Herb will also try to attend.
- CPC purchase of Burgoon property – The LeTort Working Group will meet next Friday, July 28th at 1:00 p.m. at the CVVB conference room in the basement of the borough building. The Nature Conservancy will be presenting their ideas for the restoration of the wetlands and stream at the Burgoon property. Andy plans to attend.
- Andy has not heard anything from PennDOT regarding the right-of-way that they are trying to purchase from us on High Street.

Stream Ecology – Bill Berwick

- ALLARM report and analysis – ALLARM data was provided and reviewed. Phosphate levels are high at several locations which may be a result of the vegetation kill.
- Apparent herbicide use in stream (South Spring Garden Street upstream of CVTU property)
 - Andy contacted the Fish & Boat Commission and DEP several months ago, but did not get a response.
 - He reached out to them again saying it has been two months, and we don't see any improvements to the vegetation.
 - He informed them that we're going to reach out to the local newspapers and he asked them to provide a name for their spokesperson.
 - No response yet.
- CVTU Sinkhole Repair. Andy helped CVTU repair sinkholes near the stream.. CVTU promised to provide photos.

Project Review - Andy Parker

- No projects for review.

OLD BUSINESS:

- Board Vacancies – Middlesex Township, North Middleton Township (2). Andy had expected an interested party from North Middleton Township to attend tonight's meeting, but he was a no-show.
- Retired Board Member Recognition –
 - James has been working with Muffin Enterprises on making the plaques.
 - The cost for each plaque will be no more than \$85 each.
 - The engraver will get back to James next week with a mockup of wording for the plaques.
 - Andy suggested one edit to the wording on the plaque:
Rather than "we dedicate this plaque", he suggested "we dedicate this bridge".
- Tree across stream upstream of North Street. The tree has not yet been removed. Andy will follow up with Alan and Matt Candland, the Carlisle Borough Manager.
- Last month James presented a new program being offered by Career Services at the Dickinson School of Law focusing on community outreach.
 - Andy said he thinks this is a great idea and he welcomes the additional manpower; however, he suggested to make this a meaningful experience for the student, we share this opportunity with another organization such as CCC or Conodoguinet Creek Watershed Association.

James made a motion that the LRA participate in the Leading Law Student's Program with the Dickinson School of Law where we will have a non-voting student board member attend our meetings. Bill seconded the motion, and the motion carried.

- Andy reminded us that Pennsylvania is receiving \$118 million dollars from the Volkswagen settlement through the Environmental Mitigation Trust Fund. The settlement money is aimed at improving the state's public and environmental health. The money will be allocated through the Commonwealth's designated beneficiary, DEP.
 - The focus is on air quality as opposed to water quality and other environmental factors.
 - James stated that we have a lot of vegetation in the trees and could possibly find a way to utilize this funding.
- Bill distributed a handout entitled "Rescinding Clean Water Rule a step backward Guest column".
 - This article outlines The Clean Water Rule that protects small streams.
 - The EPA is proposing to rescind the Clean Water Rule.
 - The EPA has only allowed a 30-day public comment period.
 - Bill suggested that someone from the LRA write a letter of support.
 - Andy will draft a letter from the LRA to the editor supporting the Clean Water Rule.

NEW BUSINESS:

Herb made a motion to adjourn the meeting. James seconded the motion, and the meeting adjourned at 8:04 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, August 17, 2017, at 7:00 p.m. at the Carlisle Community Center in Carlisle, PA.

8/17/17
Date Adopted
Prepared by: Kathy L. Russell

Sandy Kern
Sandy Kern, Secretary