

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
August 17, 2017

The meeting was held on Thursday, August 17, 2017, at the Carlisle Community Center. The meeting was called to order by Andy Parker at 7:04 p.m.

ATTENDANCE

Members / Representatives

Present: Bill Berwick, Dennis Burkett, Brett Flower, Sandy Kern, James Ruhl, and Andy Parker

Members / Representatives Absent: Herb Weigl

Visitors: Frank Gally, Dominik Maida (Dickinson Law Student)

Staff Present: Kathy Russell

PUBLIC COMMENT - None

PRESENTATIONS – Frank Gally was welcomed as a visitor and potential new board member. Frank resides in North Middleton Township, and he is a Civil / Environmental Engineer.

ANNOUNCEMENT – None

APPROVAL OF MINUTES – Dennis made a motion to approve the July minutes. James seconded the motion, and the motion carried.

Administrator - (Kathy Russell) – No report

COMMITTEE REPORTS

Finance / Budget – (Herb Weigl) – In Herb's absence, Andy reviewed the financials.

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month	
Friends Cash Contributions.....	+\$337.16
Prior month Interest	+\$24.24
TOTAL RECEIPTS	+\$361.40

Bills Requiring Approval:

Administrator.....	-\$300.00
Verizon Wireless	-\$26.68
Carlisle Parks & Rec	-\$80.00
Muffin Enterprises	-\$170.00
TOTAL BILLS requiring approval	\$576.68

Andy made a motion to approve the August monthly bills for payment in the amount of \$576.68. Dennis seconded the motion, and the motion carried.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00	
Transfer from Business Savings Acct.....	+\$496.68	
Paid bill.....	-\$496.68	
Transfer from Business Savings Acct.....	+\$80.00	
Paid bill.....	-\$80.00	
Closing Account Balance		\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$7,439.98	
Interest.....	+\$0.43	
Transfer to Checking.....	-\$496.68	
Closing Account Balance.....		\$6,943.73

BUSINESS MONEY MANAGEMENT SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$11,057.01	
Interest.....	+\$0.47	
Transfer to Checking.....	-\$80.00	
Closing Account Balance.....		\$10,977.48

BUSINESS SUPPLEMENTAL SAVINGS, FAULKNER GRANT

Beginning Balance.....	\$2,518.74	
Interest.....	<u>+\$.11</u>	
Closing Account Balance.....		\$2,518.85

CERTIFICATE OF DEPOSIT #43 (25 Month)

Beginning Balance.....	\$5,070.01	
Interest.....	<u>+\$5.77</u>	
Closing Account Balance.....		\$5,075.78

CERTIFICATE OF DEPOSIT #44 (25 Month)

Beginning Balance.....	\$5,070.01	
Interest.....	<u>+\$5.77</u>	
Closing Account Balance.....		\$5,075.78

CERTIFICATE OF DEPOSIT #45 (25 Month)

Beginning Balance.....	\$5,162.29	
Interest.....	<u>+\$5.88</u>	
Closing Account Balance.....		\$5,168.17

CERTIFICATE OF DEPOSIT #46 (25 Month)

Beginning Balance.....	\$5,105.18	
Interest.....	<u>+\$5.81</u>	
Closing Account Balance.....		\$5,110.99

PAYPAL ACCONT

Beginning Balance	\$0.00	
Closing Account Balance.....		\$0.00

TOTAL FINANCIAL ASSETS ON DEPOSIT..... **\$40,970.78**

ON HAND FOR DEPOSIT..... **\$337.16**

TOTAL FINANCIAL ASSETS ON DEPOSIT:..... **\$41,307.94**

- Financial Summary – Andy reviewed the financial summary figures.
- Budget Report – The budget report is as noted.
- Andy made a reminder phone call to both South Middleton and North Middleton townships regarding their yearly funding contribution. They both forgot. They will process and forward their checks to us as soon as possible.

Friends of LeTort – Alan Howe

- Fundraisers and events
 - Market Cross – A big thank you to Alan Howe for organizing and Market Cross for hosting a successful fund raiser.
 - The event raised \$337.16.
 - Carlisle Pet Fest – October 7 at LeTort Park – 11:00 a.m. - 2:00 p.m.
Brett continues to make progress in planning this event.
 - Two pavilions at LeTort have been reserved and rented.
 - Flyers to promote this event are in the works.
 - Food vendors will be contacted to participate. They will need to provide proof of insurance.
 - Local businesses will be invited to participate.
 - Create-A-Palooza is interested in sponsoring a fundraiser event.
 - Lamberton Middle School principal volunteered student groups to help with activities.
 - Andy has been in contact with Keith Comstock.
 - Several groups of students are interested in getting involved with the LRA.
 - Paint over graffiti on 81 bridge underpass
 - We will need to coordinate with PennDOT
 - Pick up trash along trail.
 - Help with the Carlisle Pet Fest event.
 - Help with Friends events

Grants – Andy Parker

- Cumberland Valley Visitors Bureau mini-grant – trail counts – Andy will work on closing out this grant.

Audit – James Ruhl – No Report

Information and Education - Sandy Kern

- Recent press releases - None
- Website stats and updates –

- Kickoff meeting with Cross & Crown is scheduled for August 30th at 9:00 a.m. in Chambersburg.
 - Andy plans to attend this meeting.
 - Anyone interested in attending should contact Andy.
- Facebook page updates
 - Sandy continues to post news about LRA and Friends activities, articles about the stream, events of related organizations, and photos on our Facebook page.
 - Sandy provided the stats on our “likes” on FB and Friends pages.
 - Board members were asked to provide Sandy with comments and photos of their activities on the trail and with the stream.

Nature Trail – Dennis Burkett

- Trail maintenance –
 - Andy reported some minor erosion of trail surface along the student garden at Lamberton. We will continue to monitor this area.
 - Dennis has contacted several excavators and landscapers to find someone who has the equipment to cut back the sides of the trail. He will contact John Peters w/Peter’s Orchard.
 - The trail needs to be mowed. Herb will provide Dennis with the contact information for the mowing service we used last year.
- Union Quarry Help – Andy will touch base with UQ to see when they plan to add crushed stone to the trail.
- Trail signage –
 - Request from Lamberton MS Principal to paint over the damaged LRA sign.
 - Andy will work with Keith Comstock to get the sign painted.
 - We have leftover paint from the bridge graffiti that can be used.
 - Andy is still looking into acquiring the “truck warning” signs that we need to put in place by the quarry.
- Tree maintenance –
 - Andy noticed a leaning tree above Bonnybrook. He will keep an eye on it.
 - If anyone sees any trail maintenance issues, please report it to the authority.
- Fill your trail map boxes –
 - Andy reminded members to keep the trail boxes filled.
 - Sandy pointed out that the stickers on the front of the trail map boxes are starting to peel off.
 - The problem is that the posts have a metal powder coated sand finish, and the sticker does not adhere.
 - Dennis will ask Rowe’s which business made the stickers – possibly Champions – and see about getting new stickers made.
 - Sandy suggested that a possible project for the Friends group would be to have members adopt a historical marker sign and be responsible for a monthly cleaning of the sign surface.

Long-Range Planning & Easements - Andy Parker

- Cumberland Conservation Collaborative report (Herb) – No report
 - The last time the CCC met, they discussed hiring a part-time administrator to help them keep organized.
- CPC purchase of Burgoon property –
 - The meeting that was to be held with the working group was postponed again and has been rescheduled for Sept. 29th.
 - This meeting is for the Nature Conservancy to present its findings and conceptual designs for restoring the wetlands at the site.
 - Andy is hoping to attend this meeting.
- Followup on PennDOT ROW at SR 74 Bridge – No updates on this project.

Stream Ecology – Bill Berwick

- In collaboration with Dickinson College, the Borough has an “Adopt a Storm Drain” program in place. Volunteers can help mitigate flooding and pollution runoff by adopting a drain and keeping it debris-free.
 - Bill volunteered for this project and encouraged other board members to get involved.
- ALLARM report and analysis – Andy reviewed the report.
 - Turbidity is very high at Webster Street.
 - Values are relatively consistent with past August results – for example, water temperature tends to be the highest in August and dissolved oxygen tends to be lowest.
 - Orthophosphate values did not peak above 0.10 mg/L PO₄ like they did in June and July.
- Apparent herbicide use in stream (South Spring Garden Street upstream of CVTU property)
 - Bill had been to Vince’s Meadow, and it appears as though that stream reach has begun to regenerate.
 - Andy spoke with Alan, and he said that the vegetation kill now extends down into the War College.
 - Back in May, Andy first reported this vegetation kill problem to the PA Fish and Boat Commission and DEP.
 - Andy would like the Fish and Boat Commission and DEP to take some interest in this problem.
 - Sandy will encourage our FB friends to contact the Fish and Boat Commission and/or DEP to express their concerns.
 - Andy was contacted by Donna Morelli, who is the Pennsylvania Director of the Alliance for Chesapeake Bay.
 - She was specifically asking about the Sunoco Mariner East pipeline that is crossing the stream.
 - DEP has shut this construction down.
 - They’ve had a number of problems at various points along their construction.
 - As many as 27 wells in Chester County have been contaminated.
 - There was a drilling mud spill at the LeTort crossing.

- Brett commented that it appears to look better upstream by the trail, but by the time you get into town it doesn't look good.
- Andy commented that this vegetation problem will have a detrimental effect on the stream because without the vegetation, there are no bugs and no cover for the fish.

Project Review - Andy Parker

- No projects for review.
- Andy did some coordination with the South Middleton Municipal Authority.
 - They want to run a water line interconnect between their two systems crossing through the quarry and crossing the LeTort at the quarry crossing.
 - Andy commented:
 - He doesn't have a major issue with their proposed waterline crossing, but they still haven't shown any plan for maintenance of trail traffic.
 - They don't have a spec for restoring the trail.
 - Based on our trail count information, Tuesday is the lowest used day.
 - What needs to be done, legally, to have their easement in our right-of way?

OLD BUSINESS:

- Board Vacancies – Middlesex Township, North Middleton Township (2).
- Retired Board Member Recognition –
 - James picked up the plaques for Erich and Jerry for the bridge dedication.
 - James will contact Erich and Jerry to schedule a date that is convenient for the dedication of the bridges.
 - Proposed dates are September 9th and September 23rd.
 - Proposed times are 10:00 or 11:00 a.m.
- Tree across stream upstream of North Street. – No report
- Repeal of the Waters Rule –
 - Andy will send a letter on behalf of the LRA opposing EPA's moves to repeal the clean water rule.
 - He plans to send the letter before the end of the comment period on September 28th.
 - Sandy encouraged board members and individuals to write a letter in opposition of this repeal.

NEW BUSINESS:

We are coming up on our insurance renewal with PennPRIME.

- Last year we discussed that the insurance costs have been going up each year because the carrier previously gave us a large discount because of other organizations in the area that carrying the same insurance. Apparently, many of those organization are not going with PennPRIME any longer, therefore, our discount is going away.
- Andy will look into getting a new insurance provider.
- We can continue to use our broker, Strickler Insurance, but we will shop around for a better price on our insurance.

We welcomed Dominik, a second-year Dickinson Law School student, who will be attending our meetings as a participant in the internship program - "Leading Law Students".

- This program is developed to provide law students with the opportunity to serve their local community by participating on the Board of a nonprofit organization.
- The program runs from September – May.

The Carlisle Borough will be holding a non-profit community outreach at the borough hall on Tuesday, September 5th at 4:00 p.m. to discuss storm water management system, future infrastructure needs, associated costs, and impact on your organizations and properties.

- Kathy will scan and email the invitation to everyone.

James made a motion to adjourn the meeting. Dennis seconded the motion, and the meeting adjourned at 8:25 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, September 21, 2017, at 7:00 p.m. at the Carlisle Community Center in Carlisle, PA.

9/21/17
Date Adopted

Sandy Kern
Sandy Kern, Secretary

Prepared by: Kathy L. Russell