

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
January 17, 2019

The meeting was held on Thursday, January 17, 2019, at the Carlisle Community Center. The meeting was called to order at 7:04 by Andy Parker.

ATTENDANCE

Members / Representatives:

Present: Dennis Burkett, Sandy Kern, Andrew Lindhome, Andy Parker, Herb Weigl

Members / Representatives

Absent: Bill Berwick, James Ruhl, and Jinnie Woodward

Staff Present: Kathy Russell

PUBLIC COMMENT – None

PRESENTATIONS – None

ANNOUNCEMENT – None

APPROVAL OF MINUTES – Dennis made a motion to approve the December minutes. Sandy seconded the motion and the motion carried.

Administrator - (Kathy Russell) – Kathy reported that she submitted the dates for the 2019 LRA meetings to The Sentinel for publication.

COMMITTEE REPORTS

Finance / Budget – (Herb Weigl)

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month		
Friends Cash Contributions	+\$710.00	
Prior month Interest	+\$39.28	
TOTAL RECEIPTS	+\$749.28	

Bills Requiring Approval:

Administrator	-\$300.00	
Verizon Wireless	-\$26.86	
Herb Weigl (OfficeMax)	-17.90	
K. L. Russell (Postage)	-\$10.00	
The Sentinel (yearly meeting announcement)	-\$123.46	
PennPRIME	-\$1,080.00	
TOTAL BILLS requiring approval	\$1,558.22	

Herb made a motion to approve the January monthly bills for payment in the amount of \$1,558.22. Dennis seconded the motion, and the motion carried.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00	
Transfer from Business Savings Acct.	+\$1,558.22	
Paid bill	-\$1,558.22	
Closing Account Balance		\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$19,113.28	
Interest	+\$1.56	
Transfer to Checking	-\$1,558.22	
Closing Account Balance		\$17,556.62

BUSINESS MONEY MANAGEMENT SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$9,717.27	
Interest	+\$1.60	
Donation	+\$250.00	
Donations	+\$460.00	
Closing Account Balance		\$10,428.87

BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUND

Beginning Balance	\$1,526.24	
Interest.....	<u>+\$0.13</u>	
Closing Account Balance.....		\$1,526.37
CERTIFICATE OF DEPOSIT #41 (25 Month)		
Beginning Balance	\$5,185.40	
Interest.....	<u>+\$10.04</u>	
Closing Account Balance.....		\$5,195.44
CERTIFICATE OF DEPOSIT #45 (25 Month)		
Beginning Balance	\$5,261.34	
Interest.....	<u>+\$5.99</u>	
Closing Account Balance.....		\$5,267.33
CERTIFICATE OF DEPOSIT #46 (25 Month)		
Beginning Balance	\$5,203.15	
Interest.....	<u>+\$5.92</u>	
Closing Account Balance.....		\$5,209.07
CERTIFICATE OF DEPOSIT #47 (15 Month)		
Beginning Balance	\$5,056.69	
Interest.....	<u>+\$5.33</u>	
Closing Account Balance.....		\$5,062.02
CERTIFICATE OF DEPOSIT #48 (15 Month)		
Beginning Balance	\$5,179.61	
Interest.....	<u>+\$8.71</u>	
Closing Account Balance.....		\$5,188.32
TOTAL FINANCIAL ASSETS ON DEPOSIT:.....		\$55,534.04

- Financial Summary – The financial summary report is as noted.
- Budget Report – The budget report is as noted.

Friends of Letort – VACANT

Herb suggested that we defer filling the Friends of Letort committee chair person until we get new members to come in from Middlesex, North Middleton, and the Carlisle Borough.

- Letter Campaign – We’ve received approximately \$1,200 so far from the letter campaign.
- CPC Event at Molly Pitcher (upstairs meeting room) is scheduled for 1/25/19 5:00-9:00 p.m.
 - The CPC is getting growlers made that can be purchased.
 - Molly Pitcher has brewed another batch of ale for this event. They will give a portion of their proceeds to the CPC, not only on Friday, but until that batch is gone.

Grants – Andy Parker – No report

Audit – James Ruhl

Dennis made a motion to authorized Andy to sign the new contract with Smith, Elliott, and Kearns to perform the LRA audit at a cost of \$2,880.00. Sandy seconded the motion and the motion carried.

Information and Education - Sandy Kern

- Recent press releases – None
- Facebook posts –
 - Sandy continues to make FB posts
 - She asked LRA members to provide her with topics and photos to post.
 - Sandy will make a post on how trout fairs during the winter months.
 - The Molly Pitcher event will also be posted.
 - A call for LRA board members for the vacancies will be posted.
 - Herb forwarded an email to Sandy with a brochure from Holly Smith on her program at the school.
- Web page –
 - Sandy reported that Cross and Crown is finishing up on their work on the web page.

- We would like to be able to make the edits on our own. C&C will hold a video conference training session on Friday, January 25th from 2:00-3:00 p.m. on how to update the web page information. Herb, Sandy, Andy, and Kathy will participate. If anyone else is interested in this training, please let Kathy know.

Nature Trail – Dennis Burkett

- Trail maintenance – No report
- Tree maintenance –
- Fill your trail map boxes – Please continue to fill your assigned map boxes as needed.

Long-Range Planning & Easements - Andy Parker

- Cumberland Conservation Collaborative report (Herb) – Herb and Andy attended the CCC meeting held last Monday at 6:00. Herb reported: One of the primary speakers was a gentleman from the Adams County version of the LRA, in a sense that the CCC found out that not every county in the states operates the way that Cumberland County does. Cumberland County has a Watershed Association or special interest group for many streams. In Lancaster County and now in Adams County, they basically have a county-wide organization that monitors all of the streams. Adams County seem to be almost like the Friends of Letort version or civilian version of the soil conservation district. Their organization at the county level, possibly because of their alignment with the soil conservation district, was able to get some pretty large grants early on that organizations in our county don't seem to get. Someone asked specifically if being a county-wide organization helped, and the gentleman said no, the main thing was having a partnership with someone. The big weakness of that system is that once a baseline study was done on the stream and determined its current parameters and what might have to be done with it, there was nobody to go do any type of remedial work. Currently, their primary emphasis is in education and planting trees.

Stream Ecology - William Berwick

- ALLARM report and analysis – (even months) – Jinnie advised by email that students will return from their holiday break next week and stream monitoring will resume.
- Project Review - Andy Parker –
 - SAIA Motor Freight Line – redevelopment at Roadway Drive. Andy will complete his review and send out the letter on this warehouse expansion project in Middlesex Township.

OLD BUSINESS:

- Board Vacancies – North Middleton Township, Middlesex Township, and Carlisle Borough
 - Brett Flower has moved out of the Carlisle Borough. Her term expired on December 31, 2018.

NEW BUSINESS:

- Andy reported that he noticed in the last Carlisle Historical Society newsletter that they have a roundtable meeting and identified a number of properties that are on their watchlist or endangered list. The Letort landscape is on their watchlist. We are not sure what they mean and we would like to know why the Letort landscape is on this list and what we can do about it. Herb will contact the Historical Society to inquire.
- The state ethics Statement of Financial Interest forms were distributed and due back by May.
- Herb will begin work on the applying for a 401(c)3 status for the LRA.
- Andy reported that DCNR will be holding a Trail & Greenway conference in Chambersburg on September 22 to 25. The LRA, Carlisle Borough, Cumberland County Planning Department, and the Central Pennsylvania Conservancy will be hosting a tour of Letort Parker, the Letort Nature Trail, and Spring Garden Preserve on 9/22 from noon until 4:00 PM as part of this conference.

Dennis made a motion to adjourn the meeting. Herb seconded the motion, and the motion carried. The meeting adjourned at 7:30 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, February 21st, at 7:00 p.m. at the Carlisle Community Center in Carlisle, PA.



Sandy Kern, Secretary

2/21/19

Date Adopted
Prepared by: Kathy L. Russell