

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
June 20, 2019

The meeting was held on Thursday, June 20, 2019, at the Carlisle Community Center. Andy called the meeting to order at 7:10 p.m.

ATTENDANCE

Members / Representatives:

Present: Bill Berwick, Andy Parker, Luke Shaffner, Herb Weigl, and Mark White

Members / Representatives

Absent: Dennis Burkett, Sandy Kern, and James Ruhl

Staff Absent: Kathy Russell

PUBLIC COMMENT – None

PRESENTATIONS – None

ANNOUNCEMENT – None

APPROVAL OF MINUTES – Luke made a motion to approve the May minutes. Herb seconded the motion and the motion carried.

Administrator - (Kathy Russell) –

- On Monday, June 10, Kathy attended a ½ day seminar held at Dickinson College – Allison Hall regarding Advocacy presented by Nikhil Pillai, Counsel, Bolder Advocacy. Topics included lobbying, how to fund for advocacy, relevant health and human services advocacy examples in Pennsylvania, ways your organization can be involved in election-related activities, and how to mobilize advocacy coalitions.

COMMITTEE REPORTS

Finance / Budget – (Herb Weigl)

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month	
Friends Cash Contribution	+250.00
Prior month Interest	+\$57.26
TOTAL RECEIPTS	+\$307.26

Bills Requiring Approval:

Administrator	-\$300.00
Verizon Wireless	-\$26.82
Cross & Crown	-\$25.00
The Sentinel	-\$89.42
Smith Elliott Kearns	-\$2,880.00
PennPRIME	-\$1,050.00
Kathy Russell – Seminar: Non-profit Advocation	-\$10.00
Carlisle Garden Club	-\$250.00
TOTAL BILLS requiring approval	\$4,631.24

Herb made a motion to approve the June monthly bills for payment in the amount of \$4,631.24. Bill seconded the motion, and the motion carried.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00	
Transfer from Business Savings Acct	+\$4,606.24	
Transfer from Supplemental Savings	+\$25.00	
Paid bill	-\$4,631.24	
Closing Account Balance		\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$22,800.83	
Interest	+\$1.93	
Municipal Contribution (North Middleton)	+\$1,000.00	
Transfer to Checking	-\$4,606.24	
Closing Account Balance		\$18,196.52

BUSINESS MONEY MANAGEMENT SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$10,842.18	
Interest.....	+\$2.30	
Donation	+\$250.00	
Closing Account Balance.....		\$11,094.48

BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUND -01

Beginning Balance	\$1,526.88	
Interest.....	+\$.13	
Transfer to checking.....	-\$25.00	
Closing Account Balance.....		\$1,502.01

CERTIFICATE OF DEPOSIT #40 (25 Month) (Matures 2/1/7/21)

Transferred from CD#45	\$5,310.45	
Interest.....	+\$12.04	
Closing Account Balance.....		\$5,322.49

CERTIFICATE OF DEPOSIT #41 (25 Month)

Beginning Balance	\$5,234.49	
Interest.....	+\$10.14	
Closing Account Balance.....		\$5,244.63

CERTIFICATE OF DEPOSIT #48 (15 Month) (Matures 10/18/19)

Beginning Balance	\$5,222.16	
Interest.....	+\$8.79	
Closing Account Balance.....		\$5,230.94

CERTIFICATE OF DEPOSIT #49 (15 Month) (Matures 07/05/20)

Beginning Balance	\$5,086.63	
Interest.....	+\$10.07	
Closing Account Balance.....		\$5,096.70

CERTIFICATE OF DEPOSIT #50 (15 Month) (Matures 05/20/21)

Beginning Balance (4/20/19).....	\$5,234.16	
Interest.....	+\$11.87	
Closing Account Balance.....		\$5,246.03

TOTAL FINANCIAL ASSETS ON DEPOSIT:..... **\$57,033.80**

- Financial Summary – The financial summary report is as noted.
- Budget Report – The budget report is as noted.

Friends of Letort – Luke agreed to chair this committee

Grants –

- None

Audit – No report

Information and Education - Sandy Kern

- Recent press releases – None
- Facebook posts –Sandy continues to posts on our Facebook page:
 - Mark White, Stream Team volunteer for Audubon PA in April.
 - Students from Wilson Middle School get a close-up look at the life living in Letort Spring Run.
 - James Ruhl, and his dog Sophie, enjoy a sunny Saturday near the Letort Nature Trail trailhead.
 - Ron and Chris Lang joined the Carlisle Garden club planting new plants and mulch the native plant garden at Letort Park.
- Web page –

Nature Trail– Dennis Burkett

- Trail maintenance – No mowing bills
- Fill your trail map boxes – Please continue to fill your assigned map boxes as needed.

Long-Range Planning & Easements - Andy Parker

- Cumberland Conservation Collaborative report (Herb) – No report

Stream Ecology - William Berwick

- ALLARM report and analysis – (even months) – The monitoring numbers were reviewed.

Project Review - Andy Parker –

OLD BUSINESS:

- Board Vacancies – North Middleton Township and Carlisle Borough
- Andy will follow-up on the right-of-way agreement to be signed and payment to us of \$2,813.50.

NEW BUSINESS:

- TU plans for stream restoration / habitat improvement
- The Authority charter is set to expire in 2024. An Ad Hoc Committee comprised of Luke, James, and Andy will explore extending the charter or dissolving the Authority and divesting assets.
- Matt Candland has resigned as Carlisle Borough Manager
- DCED Pension Report – more next month - reporting forms?
- Giant denied bench grant – Pursue Faulkner

Herb made a motion to adjourn the meeting. Mark seconded the motion, and the motion carried. The meeting adjourned at 7:55 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, July 18, at 7:00 p.m. at the Carlisle Community Center in Carlisle, PA.



Sandy Kern, Secretary

7/18/19

Date Adopted
Prepared by: Kathy L. Russell