

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
July 16, 2020

Due to the Corona Virus warnings, the Stuart Community Center continues to be closed. Our regular meeting is being held remotely on Thursday, July 16, 2020.

ATTENDANCE

All members absent, business conducted remotely.

Members / Reps Participating: Andy Parker, Luke Shaffner, Fred Vigeant, Bill Berwick , and Mark White

Members / Reps Not Participating: JD Price, Dennis Burkett

Staff Present Kathy Russell

PUBLIC COMMENT – None

PRESENTATIONS – None

ANNOUNCEMENT –.

APPROVAL OF MINUTES – Luke made a motion to approve the minutes of the June meeting with revision. Mark seconded the motion and the motion carried.

Administrator - (Kathy Russell) –

- No report

COMMITTEE REPORTS

Finance / Budget – (Luke Shaffner)

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Mont	
Plan review payment.....	+\$300.00
South Middleton Township – annual contribution	+\$6,000.00
Prior month Interest	+\$59.41
TOTAL RECEIPTS	+\$6,359.41

Bills Requiring Approval:

Administrator	-\$330.00
TOTAL BILLS requiring approval	-\$330.00

Luke provided the financial documents and made a motion that we pay the bills totaling \$330.00. Fred seconded the motion and the motion was carried.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00	
Transfer from Business Savings Acct.	+\$330.00	
Paid bill	-\$330.00	
Transfer from Business Savings Acct.	+\$330.00	
Paid bill	-\$330.00	
Closing Account Balance		\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$22,677.37	
Donation – Check received So. Middleton	+\$6,000.00	
Interest.....	+\$1.86	
Transfer from Business Checking Account.....	+\$300.00	
Transfer to Business Checking Account	-\$330.00	
Closing Account Balance.....		\$28,649.23

BUSINESS MONEY MANAGEMENT SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$11,221.76	
Interest.....	+\$.74	
Closing Account Balance.....		\$11,222.50

BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUND -01

Beginning Balance	\$100.00	
Interest	+\$.07	
Closing Account Balance.....		\$100.07

CERTIFICATE OF DEPOSIT #40 (25 Month) (Matures 2/1/7/21)

Transferred from CD#45	\$5,466.74	
Interest	+\$12.00	
Closing Account Balance.....		\$5,478.74

CERTIFICATE OF DEPOSIT #41 (25 Month) (Matures 8/17/20)

Beginning Balance	\$5,365.78	
Interest	+\$10.06	
Closing Account Balance.....		\$5,375.84

CERTIFICATE OF DEPOSIT #49 (15 Month) (Matures 07/05/20)

Beginning Balance	\$5,217.05	
Interest	+\$9.99	
Interest	+1.33	
Closing Account Balance.....		\$5,228.37

CERTIFICATE OF DEPOSIT #50 (15 Month) (Matures 05/20/21)

Beginning Balance (4/20/19).....	\$5,388.21	
Interest	+\$11.82	
Closing Account Balance.....		\$5,400.03

CERTIFICATE OF DEPOSIT #51 (29 Month) (Matures 03/19/212)

Beginning Balance (10/18/19).....	\$5,345.01	
Interest	+\$11.54	
Closing Account Balance.....		\$5,368.55

TOTAL FINANCIAL ASSETS ON DEPOSIT:..... **\$66,923.33**

As approved at last our June meeting, Luke renewed CD#49 for 15 months will maturing in January 2022 and he will also renew CD#41 which will be maturing in August.

- Financial Summary – The financial summary report is as noted.
- Budget Report – The budget report is as noted.

Friends of Letort – Mark White

- All events have been cancelled.
 - We will plan to do a letter campaign in the fall.
- Andy met with the Carlisle Garden Club on Tuesday to discuss the maintenance of the garden. They have a few younger members that are taking over maintaining the garden. They have a few fund raisers typically each year, but they have had to cancel due to COVID. The LRA had budgeted \$250.00 to go to the garden club, but they are requesting \$300.00. Also discussed was doing more regularly scheduled weeding. They will work on making a set schedule for those work events. Andy suggested looking into whether the Carlisle High School Environmental Club would be willing to join them and also maybe Dickinson College, Boy Scouts, and Girl Scouts involved.

Andy made a motion to provide funding in the amount of \$300.00 to the Carlisle Garden Club for the maintenance of the trail garden. Luke seconded the motion and the motion carried.

Grants – Andy Parker

- No report

Audit – Vacant

- No report

Information and Education – Fred Vigeant

- Recent press releases and Facebook posts – Fred has made several posting;
 - Introducing Dave as the newest LRA board member
 - Information from State College National Weather Service regarding lightening safety
 - Discussion on Mully Grubb

Nature Trail – Dennis Burkett

- Safety Concerns – We received reports regarding someone squatting on the trail drinking and suspected drug use. Probably homeless. Open containers on the trail. One of our board members had previously contacted the county sheriff. There was some discussion that the county sheriff would be willing to patrol the trail. Andy will contact the state police and pass the word along to the Carlisle Borough.

- Trail maintenance – Trail has been mowed once or twice but no bill(s) have been received to date.
- Benches Project – The three memorial benches have been installed. Fred will try to get some photos to post on Facebook. Luke will work with Muffin Enterprises on the design layout and determine the number of words needed for the plaques.
- Fill your trail map boxes – Please continue to fill your assigned map boxes as needed.
- Plaques for map boxes – We need to get into the office and find the stickers that will need to be copied onto a metal plate to be riveted onto the map boxes.

Long-Range Planning & Easements – Andy Parker

- Cumberland Conservation Collaborative report (Bill) – No report. Bill will contact Herb to check on the status of the CCC.

Stream Ecology - William Berwick

- ALLARM report and analysis – The water quality results were reviewed. Nitrates are a bit high.
- Follow up with Senator Gliem on status of Letort fish kill investigation – Mark will follow-up with Senator Gliem on the status.
- Status of the Master Watershed Steward program – Mark passed the final. He must now complete 50 hours of community service.

Project Review - Andy Parker

- None

OLD BUSINESS:

- Board Vacancies – North Middleton Township and Cumberland County (2) –
- Trail ROW and CPC property conflict – Andy will continue to work on this issue.

NEW BUSINESS:

Andy will follow up with Dave on evaluating the bridges and estimating what materials are needed to make repairs.

- Potential Projects
 - Trail and bridge rehabilitation (incl: spur trail, new bridges, trailhead parking, bridge, sign, and kiosk repair)
 - Bridge repair
 - Warning signs
 - More benches
 - Trail beautification
 - Fun run
 - Fishing/access signs
 - Trail access signs for shirts/vests for members
 - Trail access cart/ATV
 - Trail map update
 - Revisit trail extension – Lamberton MS to Letort Park (along stream)
 - “Stream Owners Guide” to protecting the Letort for adjacent property owners
 - Watershed protection guide for entire watershed
 - Watershed mapping upgrades for website
 - Inspection and assessment of LRA property and easements (incl. adjacent property owner notification)

Bill made a motion to adjourn the meeting. Mark seconded the motion and the motion carried. The meeting adjourned at 7:35 p.m.

NEXT MEETING

The next regular meeting of the Letort Regional Authority is scheduled for Thursday, August 20, 2020, at 7:00 p.m. at the Carlisle Community Center.



Fred Vigeant, Secretary

August 20, 2020

Date Adopted
Prepared by: Kathy L. Russell