

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
September 17, 2020

The meeting was held on Thursday, September 17, 2020, at the Stuart Community Center. In Andy's absence, Mark called the meeting to order at 7:05 p.m.

ATTENDANCE

Members / Reps Present Bill Berwick, Joel Hicks, Ben Mummert, Dave Price, Luke Shaffner, Fred Vigeant, and Mark White
Members / Reps Absent: Andy Parker, Dennis Burkett
Staff Present Kathy Russell

PUBLIC COMMENT – None

PRESENTATIONS – None

ANNOUNCEMENT – Dave expressed condolences to Andy and his family at the passing of his mother. Dave welcomed our two new County Representatives – Dr. Joel T. Hicks and Benjamin Mummert.

APPROVAL OF MINUTES – Luke made a motion to approve the minutes of the August meeting. Fred seconded the motion and the motion carried.

Administrator - (Kathy Russell) –
 • No report

COMMITTEE REPORTS

Finance / Budget – (Luke Shaffner)

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month		
Plan review payment.....	+\$100.00	
Prior month Interest.....	+\$44.46	
TOTAL RECEIPTS	+\$144.46	

Bills Requiring Approval:

Verizon Wireless – Phone	\$24.83
Administrator	-\$330.00
Unpaid Bills Subtotal requiring approval	-\$354.83

Luke provided the financial documents and made a motion that we pay all outstanding bills totaling \$354.83. Fred seconded the motion and the motion was carried.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00	
Transfer from General Fund	+\$354.83	
Paid bills	-\$354.83	
Closing Account Balance		\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$26,211.97	
Interest.....	+\$2.24	
Check rec'd – Plan Review.....	+\$100.00	
Transfer to Business Checking Account	-\$354.83	
Closing Account Balance		\$25,959.38

BUSINESS MONEY MANAGEMENT SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$11,223.26	
Interest.....	+\$0.76	
Closing Account Balance		\$11,224.02

BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUND -01

Beginning Balance	\$100.08	
Interest.....	+\$0.01	
Closing Account Balance		\$100.09

CERTIFICATE OF DEPOSIT #40 (25 Month) (Matures 2/17/21)

Transferred from CD#45	\$5,491.16	
Interest	<u>+\$12.45</u>	
Closing Account Balance.....		\$5,503.61

CERTIFICATE OF DEPOSIT #41 (25 Month) (Matures 8/17/22)

Beginning Balance	\$5,391.63	
Interest	<u>+\$1.66</u>	
Closing Account Balance.....		\$5,393.29

CERTIFICATE OF DEPOSIT #49 (15 Month) (Matures 1/3/22)

Beginning Balance	\$5,231.07	
Interest	<u>+3.10</u>	
Closing Account Balance.....		\$5,234.17

CERTIFICATE OF DEPOSIT #50 (25 Month) (Matures 05/20/21)

Beginning Balance (4/20/19).....	\$5,412.28	
Interest	<u>+\$12.27</u>	
Closing Account Balance.....		\$5,424.55

CERTIFICATE OF DEPOSIT #51 (29 Month) (Matures 03/19/22)

Beginning Balance (10/18/19).....	\$5,380.50	
Interest	<u>+\$11.97</u>	
Closing Account Balance.....		\$5,392.47

TOTAL FINANCIAL ASSETS ON DEPOSIT:..... **\$64,331.58**

- Financial Summary – As noted
- Budget Report – The budget report looks good.

Friends of Letort – Mark White

- All events have been cancelled.
- We received a notice from a new Friends volunteer, Megan Beaston, who is interested in doing some community service hours.
- We plan to send out a campaign letter in the fall.

Grants – Andy Parker

- No report

Audit – Vacant

- No report
- Luke asked for a volunteer to join the Audit committee for next year.

Information and Education – Fred Vigeant

- Recent press releases and Facebook posts – Fred requested that everyone provide him trail photos for posting.

Nature Trail – Dennis Burkett

- Safety Concerns – Mark walked the trail and said it looks pretty clean. He spoke with a homeless man by the 81 bridge.
- Letort Garden maintenance – no report
- Trail maintenance – Invoices and COI for trail mowing
- Tree Maintenance – no report
- Benches Project – memorial plaques – Luke reported that the memorial plaques have been ordered. He spoke with the gentleman from Muffin Enterprises yesterday and he said the plaques are being manufactured now. Once the plaques are completed, Luke will show them to everyone before they are installed.
- Fill your trail map boxes –
 - Please continue to fill your assigned map boxes as needed.
 - Carlisle Garden Club member, Dan Carney, has volunteered to keep the garden box filled.
- Plaques for map boxes – Luke reported that plaques are a work in progress.
- Trail Extensions – Andy is researching property owners for the extension.
- Bridge and fishing deck repair / maintenance – Dave –
 - A bridge work day is scheduled for Saturday, September 26th.
 - Volunteers should meet at 8:00 a.m. at the garden area at the start of the trail.
 - Dave should know by Monday what supplies will be donated by Lowe's and what supplies the LRA will have to purchase.

- Dave will contact Union Quarries to have the gate unlocked for easier access to the two middle bridges.
- Dave and Luke will provide tools needed.
- Ben volunteered to be responsible for the third bridge.

Long-Range Planning & Easements – Andy Parker

- Cumberland Conservation Collaborative report (Bill) – Next meeting – Monday, September 21 - Online via ZOOM
- CCC Climate Change Forum – Tuesday, October 20, 6:00-8:00 – Online via ZOOM

Stream Ecology - William Berwick

- ALLARM report and analysis – Bill reported that turbidity was high at sites 5 & 6. Otherwise, numbers were within range.
- Cumberland County Watershed Implementation Plan – No report
- CVTU Coldwater Conservation Plan – Ben reported that the LRA has an easement on most of CVTU's property.

Project Review - Andy Parker

- Dave Adams Residential Subdivision – Fairfield Street- SMT
- Masonic Temple – Holly Pike – SMT
- Welubhi Housing Group Land Development Plan – Petersburg Road – SMT

OLD BUSINESS:

- Board Vacancies – North Middleton Township (1)
 - Dave has contacted the Deputy Commandant for the Army war College to get a representative.
- Potential Projects
 - Trail and bridge rehabilitation (incl: spur trail, new bridges, trailhead parking, bridge, sign, and kiosk repair) – previously discussed.
 - Trail map update – Still working on this.
 - “Stream Owners Guide” to protecting the Letort for adjacent property owners – Still working on this.
 - Watershed protection guide for entire watershed – Still working on this.
 - Watershed mapping upgrades for website – Still working on this.
 - Inspection and assessment of LRA property and easements (incl. adjacent property owner notification). Still working on this.

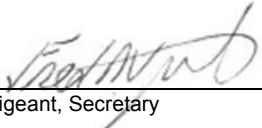
NEW BUSINESS:

- Dave recognized that Dennis and Andy's terms will be expiring in the next 90 days.
 - Should they contact their townships to get reappointed?
- Parker Spring Dead Animal report – taken care of by DEP – case closed
- Pick Up Pennsylvania statewide cleanup – September 1 through November 30
 - Ben has scheduled a cleanup for the morning of Saturday, October 3 focusing on the intersection of major land owners, Union Quarries, CVTU, LRA, and Central PA Conservancy.
 - Luke will provide liability forms.
 - One goal is to remove residue of the homeless encampment.
 - Fred will post a notice to enlist volunteers.
- POWR Civic Engagement Focus Group Meeting. Mark will attend via ZOOM on 9/21/20.
- Luke suggested that we may want to consider getting copies of the LRA storage closet and LRA office keys made for members.

Luke made a motion to adjourn the meeting. Bill seconded the motion and the motion carried. The meeting adjourned at 7:43 p.m.

NEXT MEETING

The next regular meeting of the Letort Regional Authority is scheduled for Thursday, October 15, 2020, at 7:00 p.m. at the Stuart Community Center.



Fred Vigeant, Secretary

10/15/20

Date Adopted
Prepared by: Kathy L. Russell