

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
March 18, 2021

Due to the Corona Virus warnings, the Stuart Community Center will be closed. Our regular meeting is being held remotely on Thursday, March 18, 2021. Andy called the meeting to order at 7:00 p.m.

ATTENDANCE

Members / Reps Present William Berwick, Catrina Hamilton-Drager, Joel Hicks, Ben Mummert, Luke Shaffner, Andy Parker, Fred Vigeant, and Dave Price

Member / Rep Absent Mark White

Staff Present Kathy Russell

PUBLIC COMMENT – None

PRESENTATIONS – None

ANNOUNCEMENT – Andy welcomed Alex Wright to our meeting. Alex is a freshman student at Carlisle High School who is interested in Oceanography and is interested in participating in some of our activities along the stream.

APPROVAL OF MINUTES – Luke made a motion to approve the minutes of the February meeting. Bill seconded the motion and the motion carried.

Administrator - (Kathy Russell) – No report

COMMITTEE REPORTS

Finance / Budget – (Luke Shaffner)

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month	
Check Received – Plan Review Fee	+\$300.00
Interest	+\$31.82
TOTAL RECEIPTS:	+\$331.82

Bills Requiring Approval:

Verizon Wireless – Phone	-\$25.27
Administrator	-\$330.00
Cross and Crown – Webhosting	-\$180.00
Unpaid Bills Subtotal	-\$535.27
TOTAL BILLS:	-\$535.27

Luke provided the financial documents and made a motion that we pay all outstanding bills totaling \$535.27. Joel seconded the motion and the motion was carried.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00	
Transfer from Business Savings	+\$535.27	
Paid Bills	-\$535.27	
Closing Account Balance		\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$23,440.84	
Interest	+\$1.90	
Checks rec'd	+\$300.00	
Transfer to Business Checking Account	-\$535.27	
Closing Account Balance		\$23,207.47

BUSINESS MONEY MARKET SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$12,800.17	
Interest.....	+\$.79	
Closing Account Balance.....		\$12,800.96

BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUND -01

Beginning Balance	\$100.14	
Interest.....	+\$.01	
Closing Account Balance.....		\$100.15

CERTIFICATE OF DEPOSIT #40 (25 Month) (Matures 2/17/21)

Transferred from CD#45	\$5,571.99	
Interest.....	+\$1.01	
Closing Account Balance.....		\$5,573.00

CERTIFICATE OF DEPOSIT #41 (25 Month) (Matures 8/17/22)

Beginning Balance	\$5,410.20	
Interest.....	+\$3.10	
Closing Account Balance.....		\$5,413.30

CERTIFICATE OF DEPOSIT #49 (15 Month) (Matures 1/3/22)

Beginning Balance	\$5,249.50	
Interest.....	+\$2.81	
Closing Account Balance.....		\$5,252.31

CERTIFICATE OF DEPOSIT #50 (25 Month) (Matures 05/20/21)

Beginning Balance (4/20/19).....	\$5,485.53	
Interest.....	+\$11.24	
Closing Account Balance.....		\$5,496.77

CERTIFICATE OF DEPOSIT #51 (29 Month) (Matures 03/19/22)

Beginning Balance (10/18/19).....	\$5,451.95	
Interest.....	+\$10.96	
Closing Account Balance.....		\$5,462.91

TOTAL FINANCIAL ASSETS ON DEPOSIT:.....\$63,406.87

- Financial Summary – As noted
- Budget Report – No report

Friends of Letort – Mark White –

- Trail and Park clean-up
 - Andy reported on a successful trail clean-up.
 - As soon as the weather gets warmer, Ben will pressure wash the bridges to prepare them for staining.
 - Dave will coordinate with Ben on scheduling a date to stain the bridges (late April / early May)
 - We will also schedule a clean-up at Clairmont and Post Road / Parker Springs
 - Ben will contact the owner of the Fountain House B&B to advise that they may see some people doing clean-up.
- Database of Friends for Volunteer Opportunities
 - Kathy has started a database with names and email addresses for volunteers.
 - If anyone has any names to add to this list, please advise Kathy
- Garden Maintenance (4/10 and 4/17 work detail)
 - Andy plans to attend the garden maintenance on 4/10.
 - Andy is encouraging the Carlisle Garden Club to plan another work detail in late spring / early summer.
 - If we do any spraying, we will need to advise Andrea Crouse.

Grants – Andy Parker

Dave reported that the Penn State grant class he took was elementary in the process. He will continue to work on the grant process.

- Faulkner grant –
 - Andy reported that grant funds up to \$5,000 is available through Faulkner Subaru.
- Rotary club grant –
 - Dave is working with the rotary club on a possible \$5,000 grant.
 - We will have to provide a project plan for the use of these funds.
 - If we cannot provide a plan within the next 30 days, we should tell them that we are not prepared to accept a grant at this time.
- Other Sources
 - Ben mentioned that for every \$5,000 we receive that the CPC could match those funds for improving the Letort.

Audit – Joel Hicks

- Status
 - Luke is working with SE&K – everything is moving along.

Information and Education – Fred Vigeant

- Recent press releases and Facebook updates – Fred continues to post articles on our Facebook page
- Next Door - Nothing new – we are waiting for them to process our request.
- Web hosting – Luke logged in to a portal and has hopefully succeeded in fixing the issue with removing Herb as LRA's contact.

Nature Trail – Ben Mummert

- Plaques for map boxes – Andy will provide Luke with artwork.
- Vegetation Management – No report
- Trailhead Parking –
 - Andy reported that Ben has been working on talking with the Union Quarry representative regarding a parking lot located where the quarry scales were that we may be able to utilize for trail parking. There is a concrete bridge that may also be used to access the trail.
 - There is some potential parking available at the other end of Spring Garden Street at the Klepper House for both the preserve and that end of the trail.
 - Ben and Andy also discussed converting some of the impromptu dirt parking right along Spring Garden Street. Converting that into a more stable and permanent parking dedicated to handicap parking.
- Trail extension / Meet with SMT
 - Ben suggested we approach South Middleton Township again to secure an agreement between the LRA, the township, and Central Pennsylvania Conservancy that would be the basis for a respectful partnership / relationship.
 - Andy will try to set up a meeting with the township for sometime in early April to try to figure out the status and when things are going to happen.
 - Proposed committee to meet with SM township: Ben, Andy, Dave, and Catrina
 - We want to make sure that the LRA, CPC, and other adjacent property owners are all considered in the plans and we can work in partnership.
 - Ben mentioned that Anna Yelk has asked that we provide the township with a joint letter from CPC and LRA.
 - Ben emailed everyone the extension map.

Long-Range Planning & Easements – Andy Parker

- Cumberland Conservation Collaborative report (Bill/Ben) – Andy reported on the minutes from the CCC meeting on February 22nd.
- Climate initiatives – (Joel) –
 - Andy participated in Carlisle's zoning sub group monthly meeting.
 - Joel added that a strategy was approved to focus our reduction across the sectors.
 - Joel also mentioned that Carlisle was nominated for an All-American City. (The only municipality in Pennsylvania that was nominated)
 - Joel suggested that the LRA provide Stephanie Taylor with a 15-30 second clip on the work we are doing.
 - This would give the LRA some good recognition.
 - Andy thought that Fred would be the best person to provide this information.
 - No proactive outreach is currently being done with other townships.
 - The borough plans to involve surrounding areas/townships in the future.

Stream Ecology - William Berwick

- ALLARM report and analysis –
 - Andy reported that the numbers look good.
 - Ben reported that Suzanne Hartley is no longer with ALLARM
- Results Summary presentation –
 - Catrina reported that two senior students who are looking at the water quality of the Letort.
 - Catrina will check with Julie to make sure the presentation is still on schedule at the end of the semester.
- Micro plastic monitoring – Joel had requested if micro plastics could be monitored. Suzanne replied that ALLARM did not currently have the capability for that.
- FISH water quality monitoring –
 - Andy reported that the state is rolling out a citizen's science stream quality monitoring program.
 - Andy will sit in on the webinar that will be presented.
 - We may want to do this monitoring in addition to the ALLARM water quality monitoring. This will examine the habitat and critters that are in the stream.
 - It might be nice to set up a few stations to see how things vary as you go down stream.
 - Mark and Andy will discuss and see if this monitoring can be set up.
 - Maybe some of the watershed stewards can help out with this project.

Project Review - Andy Parker

- NONE

OLD BUSINESS:

- Board Vacancies – North Middleton Township (1)
- Potential Projects for 2021 – Andy will work with Dave to review the previously developed list of potential projects.
- Statement of Financial Interests – Reminder to complete and submit the form.
- POWR membership – Andy stated that it may be advantageous for us to join this organization.
- Decennial Report – PA Dept of State, Bureau of Corporations and Charitable Organizations - \$70 fee
 - Luke made a motion to pay the \$70.00 fee. Catrina seconded the motion and the motion carried.

- Luke will get the check to Kathy and she will complete the report.

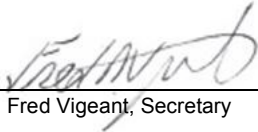
NEW BUSINESS:

- Walk with Extension event – Letort Park to Goodyear Park to Letort Environmental Center (May) – more information forthcoming
- Cumberland water Forum – 5/19/21 – 6:00-8:00 p.m. – more information forthcoming.
- Girl Scout pollinator garden
 - This girl scout troop approached the Carlisle Garden Club regarding a pollinator garden.
 - One suggestion for the location of this garden was at the Lambertton Middle School.
- CCWA Outreach - Looking for new volunteers for tree planting and stream clean-up.

Bill made a motion to adjourn the meeting. Catrina seconded the motion and the motion carried. The meeting adjourned at 8:24 p.m.

NEXT MEETING

The next regular meeting of the Letort Regional Authority is scheduled for Thursday, April 15, 2021, at 7:00 p.m. at the Stuart Community Center.


Fred Vigeant, Secretary

April 15, 2021

Date Adopted

Prepared by: Kathy L. Russell