

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
April 15, 2021

Due to the Corona Virus warnings, the Stuart Community Center will be closed. Our regular meeting is being held remotely on Thursday, April 15, 2021. Andy called the meeting to order at 7:00 p.m.

ATTENDANCE

Members / Reps Present Catrina Hamilton-Drager, Joel Hicks, Ben Mummert, Luke Shaffner, Andy Parker, Fred Vigeant, Dave Price, and Mark White

Member / Rep Absent William Berwick

Staff Present Kathy Russell

PUBLIC COMMENT – None

PRESENTATIONS – ALLARM Water Quality Monitoring Summary – Jinni Monismith, Nhu Troung, Grace Messmer, and Olivia Spidoo joined our meeting as guest presenters for ALLARM. Their presentation covered the Letort Spring Run Monitoring Program outlining almost 30 years of gathered data.

ALLARM = Alliance for Aquatic Resource Monitoring is a Dickinson College program. www.dickinson.edu/ALLARM (717)245-1565

The presentation covered an overview of the community aquatic research lab and the 8 sites covered by this program.

- Step 1 - Gather, Inspect, and Calibrate Equipment
- Step 2 - Walk to Location
- Step 3 - Begin Data Sheet (Letort Monitoring Data Sheet)
- Step 4 - Collect Water Samples
- Step 5 - YSI Monitoring
- Step 6 - SAV Identification
- Step 7 - Put water samples in cooler
- Step 8 - Lab Analysis / Data Management

Lab testing includes:

- o Water temperature
- o Dissolved Oxygen
- o pH
- o Conductivity
- o Turbidity
- o Nitrate-Nitrogen
- o Orthophosphate

Thanks to ALLARM for their sharing their awesome presentation and continuing to contribute to the preservation and beauty of the Letort Spring Run.

ANNOUNCEMENT – None

APPROVAL OF MINUTES – Luke made a motion to approve the minutes of the March meeting. Mark seconded the motion and the motion carried.

Administrator - (Kathy Russell) – No report

COMMITTEE REPORTS

Finance / Budget – (Luke Shaffner)

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month	
Check Rec'd – Plan Review Fee – Burkentine & Sons Builders.....	+\$500.00
Check Rec'd – Plan Review Fee – Zenith Construction Inc.....	+\$500.00
Check Rec'd – Annual Contribution – North Middleton Twp.....	+\$2,000.00
Interest.....	+\$36.63
TOTAL RECEIPTS:	+\$3,036.63

Bills Requiring Approval:

Verizon Wireless – Phone	-\$25.27	
PA Dept of State – Decennial report fee	-\$70.00	– Approved in March
Administrator	-\$330.00	
Unpaid Bills Subtotal	-\$355.27	

TOTAL BILLS:..... **-\$355.27**

Luke provided the financial documents and made a motion that we pay all outstanding bills totaling \$355.27. Fred seconded the motion and the motion was carried.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00	
Transfer from Business Savings	+\$70.00	
Paid Bills	-\$70.00	
Transfer from Business Savings	+\$355.27	
Paid Bills	-\$355.27	
Closing Account Balance		\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$23,207.47	
Transfer to Business Checking Account	-\$70.00	
Interest	+\$1.99	
Checks Received	+\$3,000.00	
Transfer to Business Checking	-\$355.27	
Closing Account Balance		\$25,784.19

BUSINESS MONEY MARKET SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$12,800.96	
Interest	+\$.87	
Closing Account Balance		\$12,801.83

BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUND -01

Beginning Balance	\$100.15	
Interest	+\$.01	
Closing Account Balance		\$100.16

CERTIFICATE OF DEPOSIT #40 (25 Month) (Matures 2/17/21)

Transferred from CD#45	\$5,573.00	
Interest	+\$2.60	
Closing Account Balance		\$5,575.60

CERTIFICATE OF DEPOSIT #41 (25 Month) (Matures 8/17/22)

Beginning Balance	\$5,413.30	
Interest	+\$3.43	
Closing Account Balance		\$5,416.73

CERTIFICATE OF DEPOSIT #49 (15 Month) (Matures 1/3/22)

Beginning Balance	\$5,252.31	
Interest	+\$3.11	
Closing Account Balance		\$5,255.42

CERTIFICATE OF DEPOSIT #50 (25 Month) (Matures 05/20/21)

Beginning Balance (4/20/19)	\$5,496.77	
Interest	+\$12.46	
Closing Account Balance		\$5,509.23

CERTIFICATE OF DEPOSIT #51 (29 Month) (Matures 03/19/22)

Beginning Balance (10/18/19)	\$5,462.91	
Interest	+\$12.16	
Closing Account Balance		\$5,475.07

TOTAL FINANCIAL ASSETS ON DEPOSIT:.....\$66,018.23

- Financial Summary – As noted
- Budget Report – Luke reported that we have reached our yearly proposed income from plan review fees.

Friends of Letort – Mark White –

- Trail and Park clean-up – Andy thanked all who participated in this clean-up.
- Database of Friends for Volunteer Opportunities – Kathy has created a database with contact information for future volunteers.
- Garden Maintenance (4/10 and 4/17 work detail) – Andy helped with the Carlisle Garden Club maintenance on 4/10. Another maintenance day is scheduled for this Saturday 4/17. If you are able to participate, please feel free to join them.
- LRA Contribution to garden maintenance (\$300.00)
 - Dave made a motion to contribute \$300.00 to the Carlisle Garden Club for garden maintenance. Luke seconded the motion and the motion carried.

Grants – Andy Parker

- Faulkner grant – No report
- Rotary club grant – Dave will be presenting a proposal to the Rotary Club in support of our request for a \$5K Grant.
- Other Sources – Andy and Dave will get together to form a solid list of projects that we would like to pursue using grant funds.
 - Upgrade Kiosk at Goodyear Park
 - Upgrade Bonnybrook spur bridge to add handrails and make it handicap accessible.
 - Investigate the possible use of the old quarry scale yard for additional parking.

Audit – Joel Hicks

- Status – Luke reported that the audit is complete and we are waiting for results from SEK.

Information and Education – Fred Vigeant

- Recent press releases and Facebook updates – Fred continues to post articles on our Facebook page
- Next Door – Fred reported we are officially on Next Door.
- Web hosting – Fred received a question on Facebook asking how young children can be to participate in the Garden Club clean-up. There is no age limit, but a child should be accompanied/managed by an adult.

Nature Trail – Ben Mummert

- Public Inquiry – Karen Capone, quarry highwall
 - Request that the quarry install a fence on their property.
 - Ben reported that tall vegetation has been planted on the hill to try to discourage anyone from the area.
- Plaques for map boxes – Andy will get information to Luke.
- Vegetation Management – Ben reported that brush has been removed from around the park benches.
- Trailhead Parking / Trail extension – Meet with SMT 4/29 at 3:00 p.m.
 - Ben has applied for an AARP \$10,000 grant to be used to establish parking and install a crosswalk at Spring Garden Street.
 - We will question SMT on when they plan to open the trail extension and encourage them to open asap.
- Meeting with Union Quarry – Parking solutions, trail maintenance material
 - We would like to get an agreement with Union Quarry to use their scale yard area for parking, which would give access to the trail at South Spring Garden Street and provide a gravel area for handicap parking.
 - Discuss quarry providing materials to resurface the trail.

Long-Range Planning & Easements – Andy Parker

- Cumberland Conservation Collaborative report (Bill/Ben) – Meeting 4/21 for CCC board members only.
- Climate initiatives – (Joel) – Andy attended the Zoning Committee meeting where they are trying to determine how we can adjust zoning ordinances to better fit modern standards and encourage smarter development.

Stream Ecology - William Berwick

- ALLARM report and analysis – The report was reviewed – all numbers look good.
- FISH water quality monitoring – Andy would like to see a pairing of fish monitoring with water quality monitoring.
 - Andy volunteered to report periodic fish monitoring at station 8
 - Luke volunteered to report periodic fish monitoring at station 10
 - If anyone is interested in volunteering to do fish monitoring at any of the other stations, please let Andy know.
- Report of vegetation kill – Alan Howe reported vegetation kill along the Letort. Andy and Luke will investigate.

Project Review - Andy Parker

- Cambria Place Multi-Family residential, Walnut Bottom Road, SMT – Andy will review
- Smith Farm Subdivision Zenith Apartments, South Spring Garden Street, SMT – Andy will review
- Carlisle Steel LLC (outside storage area) – Andy will review

OLD BUSINESS:

- Board Vacancies – North Middleton Township (1)
- Potential Projects for 2021 – previously discussed.
- Statement of Financial Interests – Members who have not completed their forms were asked to do so. Deadline is May 1.
- POWR membership – tabled until next meeting.
- Walk with Extension Event – Letort Park to Goodyear Park to Letort Environmental Center (May)
- Cumberland Water Forum – 5/19 6-8:00
- Girl Scout pollinator garden – no report
- CCWA Outreach (plantings and clean-ups) – no report

NEW BUSINESS:

- Leading Law Student – Luke Gibson – Starting 6/17

- ArchiveSocial – Public records liability – We have been contacted by this organization who helps maintain social media / public records for \$250.00 per month. After a brief discussion, it was determined that we are not interested in this service.
- WGAL “Hidden Gems in the Susquehanna Valley” – Segment on the Letort
 - Andy has contacted Herb Weigl to see if he is interested in participating in this project.

Luke made a motion to adjourn the meeting. Dave seconded the motion and the motion carried. The meeting adjourned at 8:52 p.m.

NEXT MEETING

The next regular meeting of the Letort Regional Authority is scheduled for Thursday, May 20, 2021, at 7:00 p.m.

Fred Vigeant, Secretary

Date Adopted
Prepared by: Kathy L. Russell