

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
June 17, 2021

The meeting was held on Thursday, June 17, 2021 at the Stuart Community Center. Andy called the meeting to order at 7:05 p.m.

ATTENDANCE

Members / Reps Present William Berwick, Luke Gibson, Catrina Hamilton-Drager, Ben Mummert, Luke Shaffner, Andy Parker, and Fred Vigeant

Member / Rep Absent Joel Hicks, Dave Price, and Mark White

Staff Present Kathy Russell

PUBLIC COMMENT – None

PRESENTATIONS – None

ANNOUNCEMENT – Andy welcomed Luke Gibson. Luke is a Dickinson Law student who will be joining the LRA this year as part of the Leading Law Student Program.

APPROVAL OF MINUTES – Luke made a motion to approve the minutes of the May meeting. William seconded the motion and the motion carried.

Administrator - (Kathy Russell) – No report

COMMITTEE REPORTS

Finance / Budget – (Luke Shaffner)

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month	
Check Rec'd – Plan Review Fee – SHJ Construction Group.....	+\$100.00
PayPal – FoL donation.....	+\$50.00
Interest.....	+\$33.07
TOTAL RECEIPTS:	+\$183.07

Bills Requiring Approval:

Administrator - Services.....	-\$330.00
Verizon Wireless - Phone.....	-\$25.38
Unpaid Bills Subtotal	-\$355.38

Fees:

PayPal transfer fee	\$1.75
TOTAL BILLS:	-\$355.38

Luke provided the financial documents and made a motion that we pay all unpaid bills totaling \$355.38. Fred seconded the motion and the motion was carried.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00	
Deposit from PayPal	+\$50.00	
Transfer to FoL Savings	-\$50.00	
Transfer from Business Savings	+\$355.38	
Paid Bills.....	-\$355.38	
Closing Account Balance		\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$24,555.88	
Interest.....	+\$2.24	
Check Received – SHJ Construction Group...	+\$100.00	
Transfer to Business Checking	-\$355.38	
Closing Account Balance		\$24,302.74

BUSINESS MONEY MARKET SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$12,802.67	
Interest.....	+\$.87	
Transfer from Business Checking	+\$48.25	
Closing Account Balance.....		\$12,851.79

BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUND -01

Beginning Balance	\$100.17	
Interest.....	+\$.01	
Closing Account Balance.....		\$100.18

CERTIFICATE OF DEPOSIT #40 (25 Month) (Matures 2/17/23)

Beginning Balance	\$5,578.12	
Interest.....	+\$2.60	
Closing Account Balance.....		\$5,580.72

CERTIFICATE OF DEPOSIT #41 (25 Month) (Matures 8/17/22)

Beginning Balance	\$5,420.06	
Interest.....	+\$3.44	
Closing Account Balance.....		\$5,423.50

CERTIFICATE OF DEPOSIT #49 (15 Month) (Matures 1/3/22)

Beginning Balance	\$5,258.44	
Interest.....	+\$3.12	
Closing Account Balance.....		\$5,261.56

CERTIFICATE OF DEPOSIT #50 (25 Month) (Matures 05/20/21)

Beginning Balance (4/20/19).....	\$5,521.32	
Interest.....	+\$7.67	
Interest.....	+0.91	
Closing Account Balance.....		\$5,529.90

CERTIFICATE OF DEPOSIT #51 (29 Month) (Matures 03/19/22)

Beginning Balance (10/18/19).....	\$5,486.86	
Interest.....	+\$12.21	
Closing Account Balance.....		\$5,499.07

TOTAL FINANCIAL ASSETS ON DEPOSIT:.....\$64,649.46

- Financial Summary – As noted
- Budget Report – As noted – We are ahead of where we should be.

Friends of Letort – Mark White –

- Database of Friends for Volunteer Opportunities – We continue to update this list.

Grants – Andy Parker

- Faulkner grant – No report
- Rotary club grant – Dave has submitted our application for this grant to upgrade parking. (Spring Garden Parking). Dave will work with Ben to coordinate this project.
- Other Sources – No report

Audit – Joel Hicks

- None

Information and Education – Fred Vigeant

- Recent press releases and Facebook updates –
 - Fred shared the video of Herb's presentation on WGAL.
 - Fred will prepare a post on thistle, poison hemlock, and giant hog weed.
- Next Door – No report
- Web hosting – No report

Nature Trail – Ben Mummert

- Letort Garden thistle treatment – Ben will check it out.
- Plaques for map boxes – Luke reported that the plaques are in progress.

- Vegetation Management – No report
- Trailhead parking / Trail extension – ROW and Partnership agreement
 - Andy has been in contact with a surveyor working for the township who is trying to secure information on the right-of-way from the railroad.
 - The CPC has prepared a partnership agreement that would be entered into by the LRA, South Middleton Township, and the CPC for joint management of the trail and trail extension.
 - The CPC is trying to secure conservation easements with the Eberly and Shambaugh families.
- Meeting with Union Quarry – Parking solutions trail maintenance materials
 - Andy would like to work with Ben to set up a meeting with the quarry representative.
- Bonnybrook Spur Bridges
 - Andy would like to see the bridges replaced with H10 loading bridges (something that would carry a pick-up truck for maintenance and emergency access to the trail.
- Finish Bridge Maintenance – August 14 and/or 28?
 - Dave would like to finish up the maintenance that was started on the bridges back in April.
 - Andy asked members to pencil in these August dates for potential work dates.

Long-Range Planning & Easements – Andy Parker

- Cumberland Conservation Collaborative report (Bill/Ben) – No report
- Climate initiatives – (Joel) – No report – (Joel is attending a Clean Air Coalition meeting.)

Stream Ecology - William Berwick

- ALLARM report and analysis – (Suzanne) – The report was reviewed and all numbers look good.
- Report of dam in stream – Andy checked it out and felt the small dam wasn't hurting anything.

Project Review - Andy Parker

- Carlisle Steel LLC, South Middlesex Road, MT – Andy reviewed and commented.
- Tidal Wave Auto Spa, Trindle Road, SMT – Andy reviewed and commented.

OLD BUSINESS:

- Board Vacancy – North Middleton Township (1)
- Potential Projects for 2021 –
 - We are still looking for potential projects.
- CCWA Outreach (plantings and clean-ups) – Willow Mill Park cleanup – June 19 from 8:45 a.m. to 12:00 noon.
 - Let Andy know if you are interested in participating.
- WGAL "Explore Outdoors – Hidden Gems in the Susquehanna Valley" – segment on the Letort
 - Herb Weigl, former LRA member, gave a brief presentation.

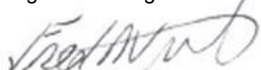
NEW BUSINESS:

- Changing By-laws – Quorum –
 - We will revisit this matter at our July meeting when all members are present.
- Move Past Single Use Plastics – CCWA to host virtual meeting on June 24th at 7:00 p.m.
 - Andy asked if anyone would be interested in being a liaison for the LRA – no volunteers
 - Andy will try to attend
- Claremont Nursing Home Subdivision and potential conservation easement.
 - Luke was contacted by Ed Franco, a civilian representative on the planning commission.
 - Ed would like to propose that they would outright gift us the land around the Letort.
 - He will keep Luke updated.
 - Andy was contacted by Rettew, the engineering firm that is doing work for the county on this project.
 - They are subdividing the area.
 - Andy waived the plan review.

Luke made a motion to adjourn the meeting. Fred seconded the motion and the motion carried. The meeting adjourned at 7:43 p.m.

NEXT MEETING

The next regular meeting of the Letort Regional Authority is scheduled for Thursday, July 15, 2021, at 7:00 p.m.



Fred Vigeant, Secretary

July 15, 2021

Date Adopted
Prepared by: Kathy L. Russell