

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
October 21, 2021

The meeting was held on Thursday, October 21, 2021 at the Stuart Community Center. Andy called the meeting to order at 7:05 p.m.

ATTENDANCE

Members / Reps Present Luke Gibson, Catrina Hamilton-Drager, Ben Mummert, Andy Parker, David Price, and Mark White.
Member / Rep Absent William Berwick, Luke Shaffner, Joel Hicks and Fred Vigeant
Staff Present Kathy Russell

PUBLIC COMMENT – None

PRESENTATIONS – None

ANNOUNCEMENT – None

APPROVAL OF MINUTES – Mark made a motion to approve the minutes of the September meeting. Ben seconded the motion and the motion carried.

Administrator - (Kathy Russell) – No report

COMMITTEE REPORTS

Finance / Budget – (Luke Shaffner)

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month	
Interest.....	+\$26.36
TOTAL RECEIPTS:	+\$26.36

Bills Requiring Approval:

Administrator - Services.....	-\$330.00
Verizon Wireless - Phone	-\$25.23
Unpaid Bills Subtotal	-\$355.23
TOTAL BILLS:	-\$355.30

Luke provided the financial documents and made a motion via email that we pay all unpaid bills totaling \$355.30. Mark seconded the motion by email and the motion was carried.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00	
Transfer from Business Savings	+\$355.23	
Paid Bills.....	-\$355.30	
Closing Account Balance		\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$29,243.48	
Interest.....	+\$2.42	
Transfer to Business Checking	-\$355.23	
Closing Account Balance		\$28,890.67

BUSINESS MONEY MARKET SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$13,104.37	
Interest.....	+\$0.86	
Closing Account Balance		\$13,105.23

BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUND -01

Beginning Balance	\$100.21	
Interest	+\$.01	
Closing Account Balance.....		\$100.22

CERTIFICATE OF DEPOSIT #40 (25 Month) (Matures 2/17/23)

Beginning Balance	\$5,588.44	
Interest	+\$2.52	
Closing Account Balance.....		\$5,590.96

CERTIFICATE OF DEPOSIT #41 (25 Month) (Matures 8/17/22)

Beginning Balance	\$5,433.72	
Interest	+\$3.34	
Closing Account Balance.....		\$5,437.06

CERTIFICATE OF DEPOSIT #49 (15 Month) (Matures 1/3/22)

Beginning Balance	\$5,270.82	
Interest	+\$3.02	
Closing Account Balance.....		\$5,273.84

CERTIFICATE OF DEPOSIT #50 (25 Month) (Matures 05/20/21)

Beginning Balance (4/20/19).....	\$5,536.86	
Interest	+2.27	
Closing Account Balance.....		\$5,539.13

CERTIFICATE OF DEPOSIT #51 (29 Month) (Matures 03/19/22)

Beginning Balance (10/18/19).....	\$5,525.46	
Interest	+\$11.92	
Closing Account Balance.....		\$5,547.38

TOTAL FINANCIAL ASSETS ON DEPOSIT:.....\$69,584.49

- Financial Summary – As noted
- Budget Report – the figures are tracking well and we will be coming in under budget.
- Municipal funding requests have been submitted

Friends of Letort – Mark White –

- Database of Friends for Volunteer Opportunities – We continue to update this list.
- 2021 Fund Raising Appeal – Andy and Fred will be working on the appeal letter.

Grants – Andy Parker

- Rotary club grant (Spring Garden Parking) –
 - Ben is working on the design for the parking area.
 - Ben is working with Union Quarry to have them provide materials for the parking area.
 - The deadline for the \$5,000 grant is the end of May 2022
- Faulkner? – We have the opportunity to for funding from Faulkner if we want to pursue any projects.
- Other Sources? – Kittatinny Ridge Conservation Landscape (PA Audubon) –
 - This is a collaborative similar to the South Mountain Partnership.
 - They have a mini grant program available.

Audit – Joel Hicks

- None

Information and Education – Fred Vigeant

- Recent press releases and Facebook updates
 - Fred continues to post updates
 - Fred will provide stats next month
- Next Door – No report
- Web hosting – No report

Nature Trail – Ben Mummert

- Trail vegetation management (WWS mile-a-minute, other invasives)
 - Ben has been doing clearing.
 - Everything on the trail between Union Quarries and the Lamberton Middle School has been cleared.
- Plaques for map boxes –
 - Luke went to Muffin Enterprises who will be making the plaques
 - Muffin's artist is going to work on cleaning up the artwork to make it look better.
 - Materials are on backorder, so it may take a few months to complete the artwork.

- Trail extension – ROW and Trail opening –
 - Andy provided a “revised” easement agreement from the township.
 - Revisions are highlighted in the document.
 - Members are to advise Andy if they have any comments.
 - Andy will provide the agreement to CPC to get final sign off from them with any changes we are proposing and get the agreement back to South Middleton Township.
- Meeting with Union Quarry –
 - Ben continues to work with Union Quarry regarding long-term parking solutions.
 - Union Quarry will donate materials for the parking area
 - A handicapped parking area will be incorporated into the plan.
- Bridge Maintenance completion –
 - Dave and Ben reported that all work scheduled for 2021 has been completed.

Long-Range Planning & Easements – Andy Parker

- Cumberland Conservation Collaborative report (Bill/Ben) –
 - Next meeting will be 9/27/21 at 6:00
 - They sent out a survey of members for the future vision of the CCC which continues to be a forum for information exchange.
 - They are looking for new board members to serve.
- UGI Easement update –
 - Signed Release sent to UGI on 10/14
 - UGI is in the process of cutting a \$1,500 check to the LRA
 - We will plan for a spring planting to utilize these funds.
- Greenway-preservation potential at Parker Spring – meet with Cumberland County Planning
 - Andy has been in contact with Kurt Stoner to request a meeting. Meeting date to be determined.
- Inventory and inspect LRA easements and properties – winter 2021/2022 (notify property owners)
 - Luke is working on identifying current property owners along the Letort Spring Run.

Stream Ecology - William Berwick

- ALLARM report and analysis – (Ginny) –
 - Water sampling will be done next week and a report will be issued next week.
- Tri-County Watershed Association fall meeting 9/29 10:30-12:00
 - Chesapeake Conservancy Restoration reports riparian Buffer identification.
 - Andy participated and reported on this meeting.

Project Review - Andy Parker

- NONE

OLD BUSINESS:

- Board Vacancy – North Middleton Township (1)
 - We received a notice from the Carlisle Borough that William Berwick’s term is expiring.
 - Andy will check with Bill to see what his plans are for serving.
- Potential Projects – No report

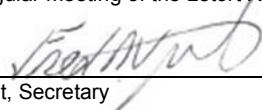
NEW BUSINESS:

- Changing By-laws – Quorum –
 - Attendance tonight was low
 - Tabled this matter for another month
- Board Officer Nomination Committee
 - Catrina volunteered to provide a slate of officers for the upcoming 2022 term.
 - A vote will take place in December
 - If anyone is interested in serving as an officer, please contact Catrina.
- Reported potential CWA violation
 - Andy was contacted by the Army Corp of Engineers.
 - There has been a complaint of violation to the Corp of Engineers regarding unauthorized fill in the Letort.
 - Andy will be attending a meeting tomorrow, Friday October 22 at 10:30 a.m. to discuss this matter.
- Memorial Bench along trail
 - We have been contacted by John Kain, who would like to have a memorial bench placed along the trail.
 - If anyone has any suggestions on where to place this bench, please contact Andy.

Mark made a motion to adjourn the meeting. Ben seconded the motion and the motion carried. The meeting adjourned at 8:07 p.m.

NEXT MEETING

The next regular meeting of the Letort Regional Authority is scheduled for Thursday, November 18, 2021, at 7:00 p.m.



Fred Vigeant, Secretary

11/18/21

Date Adopted
Prepared by: Kathy L. Russell