

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
September 15, 2022

The meeting was held on Thursday, September 15, 2022, at the Stuart Community Center. Luke called the meeting to order at 7:00 p.m.

ATTENDANCE

Members / Reps Present Bob Ackerman, Catrina Hamilton-Drager, Michael Jean, Ben Mummert, Luke Shaffner, and Don Ward
Members/Reps Absent Andy Parker, Curtis Stevens, and Mark White
Staff Absent Kathy Russell

PUBLIC COMMENT

- None

PRESENTATIONS

- None

ANNOUNCEMENT –

- Welcome to new board member Michael Jean

APPROVAL OF MINUTES – Ben made a motion to approve the minutes of the August meeting. Bob seconded the motion and the motion carried.

Administrator - Kathy Russell

- No report

COMMITTEE REPORTS

Finance / Budget – Luke Shaffner

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month	
Interest	+\$14.52
TOTAL RECEIPTS:	+\$14.52

Bills Requiring Approval:

Administrator - Services	-\$330.00
Verizon Wireless - Phone	-\$30.66
Unpaid Bills Subtotal	-\$360.66
 TOTAL BILLS:	 -\$360.66

Luke provided the financial documents and made a motion that we pay all unpaid bills totaling \$360.66. Bob seconded the motion, and the motion was carried.

Financial Summary –

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00
Transfer from Business Savings	+\$360.66
Paid Bills	-\$360.66
 Closing Account Balance	 \$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$ 41,452.40
Interest	+3.29
Transfer to Business Checking	-\$360.66
Closing Account Balance	\$41,095.03

BUSINESS MONEY MARKET SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$ 14,659.80	
Interest.....		+\$1.60
Closing Account Balance		\$14,661.40

BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUND -01

Beginning Balance	\$100.26	
Interest.....		+\$0.01
Closing Account Balance.....		\$100.27

CERTIFICATE OF DEPOSIT #40 (25 Month) (Matures 2/17/23)

Beginning Balance	\$5,616.58	
Interest.....		+\$2.62
Closing Account Balance.....		\$5,619.20

CERTIFICATE OF DEPOSIT #49 (15 Month) (Matures 7/4/23)

Beginning Balance	\$5,296.99	
Interest.....		+\$2.02
Closing Account Balance.....		\$5,299.01

CERTIFICATE OF DEPOSIT #50 (25 Month) (Matures 05/20/23)

Beginning Balance	\$5,562.19	
Interest.....		+2.36
Closing Account Balance.....		\$5,564.55

CERTIFICATE OF DEPOSIT #51 (29 Month) (Matures 09/16/24)

Beginning Balance	\$5,626.43	
Interest.....		+\$2.62
Closing Account Balance.....		\$5,629.05

TOTAL FINANCIAL ASSETS ON DEPOSIT:.....\$78,068.51

- Budget Report – As noted

Friends of Letort – Mark White

- Database of Friends for Volunteer Opportunities – We continue to build and update this list

Grants – Andy Parker

- Ben reports the local chapter of PA Native Plant Society is interested in collaboration with LRA to pursue a land partnership grant
- Bob requested feedback identifying the specific LRA projects to be matched with potential local business donors

Audit – Vacant

- No report

Information and Education – Catrina Hamilton-Drager, Ben Mummert, Bob Ackerman, Curtis Stevens

- Discussion of transfer of social media administration
 - Ben will assume the duties of updating Facebook our webpage.
 - Curtis will assume the duties of preparing press releases.
 - Bob will assume the duties of posting on Next Door.

Nature Trail – Ben Mummert

- Ben reported on trail vegetation management schedule and budget
- Ben updated the board on preparation for invasive growth mowing by SMT
- Interpretive signs continue to be vandalized with postings
- Report on ongoing Parker Spring vegetation management
- Trail near Heisers Lane has been surfaced with crushed stone

Long-Range Planning & Easements – Andy Parker

- Discussion of LRA easements and inspection schedule

Stream Ecology – Mark White

- ALLARM report has not been received
- Trees in stream
 - Ben plans to remove as much debris as possible before this winter

Project Review - Andy Parker

- Burger King – In progress

OLD BUSINESS:

- Discussion of participation in the Bosler Library Coldwater Conservation Program
- Authority re-incorporation (2024)
 - Discussion of creating a plan for board members to convey to their townships or boroughs
- Reminder about King's Gap Garden Harvest Day – Sunday, October 2 12PM-5PM
 - Discussion of the authority's goals when participating in events like the KG Garden Harvest Day
- Continuing discussion of prioritization of projects
 - New trail map
 - Trail extension
 - Repair trail signage and kiosk
 - Spring Garden trailhead parking
 - Parker Spring invasive clearing and planting
 - Letort Park streambank stabilization
 - Watershed protection handouts
 - Bonnybrook spur trail improvement
 - Bonnybrook spur bridge upgrade
 - Biddle Mission Park streambank stabilization (Carlisle Borough & CCCD)
 - CVTU Coldwater Conservation Plan enhancements (PFBC & CCCD)
- Other Projects
 - Trail resurfacing
 - Trail trashcans
- Conversion and storage of LRA digital documents is ongoing

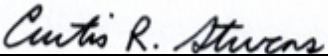
NEW BUSINESS:

- Andy responded to an inquiry regarding vegetation management and herbicide use
- Reminder of SMP power of partnership fall meeting
- Luke will pursue adding a page for posting meeting agendas to our website
- Ben commented on Carlisle drainage work/excavation
- Ben reports that he has been in communication with Carlisle HS volunteer requestor
- Welcome to new Carlisle Garden Club Letort Garden Coordinator
- Ben is planning to meet with our parker springs neighbor about stream usage
- Ben reported on the ongoing conversation w/ Helen Stevens center
- Discussion of the posting of Letort Falls and other Joan Heckman trust properties
 - Luke is looking into the status of this
- South Middleton township funding request is due Sept 30th

Catrina made a motion to adjourn the meeting. Don seconded the motion and the motion carried. The meeting adjourned at 8:10 p.m.

NEXT MEETING

The next regular meeting of the Letort Regional Authority is scheduled for Thursday, October 20, 2022, at 7:00 p.m.


Curtis Stevens, Secretary

10-20-22
Date Adopted
Prepared by: Luke Shaffner