

**LETORT REGIONAL AUTHORITY**  
**415 Franklin Street**  
**Carlisle, PA 17013**

**MINUTES OF THE LETORT REGIONAL AUTHORITY**  
**September 21, 2023**

The meeting was held on Thursday, September 21, 2023, at the Stuart Community Center. Andy called the meeting to order at 7:00 p.m.

**ATTENDANCE**

Members / Reps Present Bob Ackerman, Michael Jean, Ben Mummert, Nick Nizinski, Andy Parker, Curtis Stevens, and Don Ward  
Member/Rep Absent Heather Novack, Luke Shaffner, and Mark White  
Staff Present Kathy Russell

**PUBLIC COMMENT** - None

**PRESENTATIONS** – None

We welcomed Hunter Slear to our meeting. Hunter is the Conservation Analyst for the CCCD (Cumberland County Conservation District).

**APPROVAL OF CONSENT AGENDA –**

- **Minutes:** Curtis made a motion to approve the Consent Agenda, with one revision, except for the bills and ALLARM Report. Bob seconded the motion and the motion carried.

**Administrator - Kathy Russell** – No report

**COMMITTEE REPORTS**

**Finance / Budget – Luke Shaffner**

**Monthly Financial Status**

The memorandum of bills is as follows:

**Receipts:**

Current Month	
Interest .....	+\$10.24
<b>TOTAL RECEIPTS:.....</b>	<b>+\$10.24</b>

**Bills Requiring Approval:**

Administrator - Services .....	-\$360.00
Verizon Wireless - Phone .....	-\$30.21
Marcus Eberly .....	-\$93.75
Brehm-Lebo Engineering Inc. - Survey .....	-\$840.20
<b>Unpaid Bills Subtotal .....</b>	<b>-\$1,324.16</b>

**TOTAL BILLS and FEES: .....** **-\$1,324.16**

Curtis made a motion to approve the bills totaling \$1,324.16, Bob seconded the motion and the motion carried.

**Financial Summary –**

**Treasurer's Report:**

**BANK ASSET ACCOUNTS:**

**BUSINESS CHECKING ACCOUNT (07)**

Beginning Balance .....		\$100.00
Transfer from Business Savings .....	+\$1,324.16	
Paid Bills .....	-\$1,324.16	
<b>Closing Account Balance .....</b>		<b>\$100.00</b>

**BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND**

Beginning Balance .....		\$59,210.46
Interest .....	+\$5.05	
Transfer to Business Checking .....	-\$1,324.16	
<b>Closing Account Balance.....</b>		<b>\$57,891.35</b>

**BUSINESS MONEY MARKET SAVINGS, FRIENDS OF THE LETORT**

Beginning Balance .....		\$ 14,929.94
Interest .....	+\$2.54	
<b>Closing Account Balance.....</b>		<b>\$14,932.48</b>

**BUSINESS SUPPLEMENTAL SAVINGS, RESTRICTED FUND -01**

Beginning Balance.....	\$100.38	
Interest .....	+\$0.01	
<b>Closing Account Balance.....</b>		<b>\$100.39</b>

**CERTIFICATE OF DEPOSIT #51 (29 Month) (Matures 09/16/24)**

Beginning Balance.....	\$5,657.40	
Interest .....	+\$2.64	
<b>Closing Account Balance.....</b>		<b>\$5,660.04</b>

**TOTAL FINANCIAL ASSETS ON DEPOSIT: .....\$78,684.26**

Budget Report – as noted.

Andy is working on the funding request letters to municipalities and the public appeal letter.

South Middleton submitted a formal letter asking that our funding request be submitted to them by October 6<sup>th</sup>.

Andy is working on our budget for the county grant.

**Friends of Letort – Mark White**

- Database of Friends for Volunteer Opportunities – continues to be updated.

**Grants – Andy Parker**

- Cumberland County Land Partnership Grant – status – Ben Mummert – No report
- FYI – NFWF \$162K grant for habitat improvement to French and Pickering Creek – Andy reported on the National Federation Wildlife Foundation grant.
- CAEDC Local Share Account grants – This grant is available. Do we want to pursue? (Economic Development)

**Audit – Curtis Stevens** - No report

**Information and Education – Ben Mummert / Bob Ackerman**

- Recent press releases, Facebook page updates, Next-Door – No report
- Dickinson – Perspectives in History project – Heather to report in November. History to include James Letort.

**Nature Trail – Ben Mummert**

- Trail vegetation management and planting schedule. – No report
  - Andy has 40 sycamore trees that should be planted. Andy will coordinate with Ben.
  - Andy will contact ALLARM to see if they have any information regarding temperatures for vegetation growth in stream.
  - Andy reported that the turbidity at Webster Street is clearer.
  - Thanks to Ben for clearing a downed black cherry tree from the trail.
  - Ben suggested we might want to hire Marcus Eberly to remove logs from along the trail.
- Bonnybrook trail bridge estimate ~\$200K each (abutments are in poor condition)
  - Andy met with Greg Lebo regarding preliminary plans on bridge replacement.
  - There is a concern on long-term abutment strength.
  - Do we need an access point to support a pick-up or ambulance?
  - Should we investigate the cost of a pedestrian bridge?
  - Ben stated that an engineer from Lobar inspected the bridges in 2021 and approved them for foot traffic.
    - Michael volunteered to work with the Lobar engineer to determine if bridge repair is an option versus installing a new bridge.
- Trail Bridge Inspection – Scheduled for October
- On-going quarry coordination – They are reconstructing the bank. We will coordinate with them.
- Mural Project Status –
  - Discussions continue as we monitor to see if the pilot mural project is successful at preventing future graffiti at the 81 underpass and we determine what, if any, action we will take.
  - Bob is in the process of organizing a community meeting.
  - Bob will contact PennDOT to get approval for possible murals to cover the area.

**Long Range Planning & Easement** -Andy Parker

- CCC meeting – Meeting held on August 28<sup>th</sup>. Parks, Trails, & Greenways update to the County Land Partnership Plan.
  - A discussion was held on how the county would like to proceed.

**Stream Ecology** – Mark White

- Follow up with CCCD and CVTU – Coldwater Conservation Plan (Chad will see if there is CVTU board interest)
- Meeting with Hunter Slear CCCD –
  - Hunter reported - CAF funding fell through. Andy will follow up.
  - Hunter also reported that PSECU is a major funding source, and they are looking for projects.
  - Ben and Andy will meet on Saturday to evaluate rerouting the water along the Shambaugh property.
    - Is a permit needed to fix?
    - Should an engineer be involved?
  - Biddle Mission bank erosion

**Project Review** –

- Pine Hill Industrial Park Phase 2 and Final on Lot 4 have been resubmitted for review.

**Old Business**

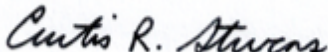
- LRA Display – No report
- LRA Handouts – Ben and Andy continue to work on handouts.
- LRA Trail Map – No report
- SMTMA Sewer Easement and TCE –
  - Carlisle awarded construction contract.
  - They are working on permit issues.
  - Andy provided comments on their plan.

**New Business**

- Discussion of 2024 projects and goals to include potential grant applications. This matter tabled for a future meeting.
- Memorial trail benches (two new requests)
  - Michael volunteered to contact the two people requesting benches.
  - Andy will contact South Middleton township to confirm that we are able to place these benches on the trail extension.
  - Michael is researching possible options for the bench design and costs associated with this project.
- The trail extension is complete. No word on transferring easements.
- Michael reported three homeless encampments at Letort by Goodyear side.
  - We need to determine whether these encampments are on our property or on borough property.
  - Michael will call Andrea at Borough Parks Department to report.
- On August 25<sup>th</sup> CPC will be working on the parking area at South Spring Garden Street.
  - CPC is working on a county grant for preservation of the barn.
  - The trail from barn to Letort Trail is not grant funded or ADA accessible.
- PennPRIME meeting is scheduled for tomorrow 12:00-4:00. Andy plans to attend.

Bob made a motion to adjourn the meeting. Curtis seconded the motion and the motion carried. The meeting was adjourned at 8:42 p.m.

NEXT MEETING The next regular meeting of the Letort Regional Authority is scheduled for Thursday, October 19, 2023, at 7:00 p.m.

  
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Curtis Stevens, Secretary

10/19/2023  
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Date Adopted  
Prepared by: Kathy Russell