

**LETORT REGIONAL AUTHORITY  
MEETING AGENDA  
v. 11/20/24 11:49 AM**

**November 21, 2024**

- **Call to Order**
- **Announcements**
  -
- **Public Comment**
- **Consent Agenda**
  - *The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Board, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*
    - Approval of minutes
    - Financial summary
    - Budget report
    - ALLARM
- **Presentations**
- **Staff Reports**
  - *Administrator – Kathy Russell*
- **Reports of Standing Committees**
  - *Budget & Finance – Michael Jean*
    - Bills and receipts
    - Transfer of accounts from Members 1<sup>st</sup> to PNC needs to be scheduled.
  - *Friends of the Letort – Mark White*
    - Database of Friends for Volunteer Opportunities
  - *Grants – Andy Parker*
    - Cumberland County Land Partnership grant – Status - *Ben Mummert*
      - Grant Closure date 12/31/24
      - Interpretive Sign ideas
      - Help offered by Sam Robb
    - CAEDC Local Share Account grant – Bonnybrook Bridges – Awarded, need to sign the contract
    - CCCD Mini Grant – Source Tracing - Awarded, Contract signed
    - SRBC Grant – Source Tracing – Submitted
    - NFWF Grant Awarded to POWR – Help CVTU/CPC/LRA implement the Coldwater Heritage Program
  - *Audit – Curt Stevens*
    - SEK has opened the audit portal for the 2024 audit
  - *Information and Education – Ben Mummert/Bob Ackerman*
    - Recent press releases, Facebook page updates, Next Door
  - *Nature Trail – Ben Mummert*
    - Trail vegetation management and planting schedule - *Ben*

- Mural Project Status – *Bob Ackerman/ Heather Novack* (info provided to DCNR for Scenic River concurrence)
- Letort Garden – Need to remove 2 walnut seedlings
- ADA Improvements (Kelsey Yost Smith) – Ruts and gravel deposits at Lamberton trailhead; Gaps in the spring crossing south of S. Spr Garden; Large gavel, mucky surface, and truck traffic at the Quarry Crossing
- CPC working with Kinsley Construction on an ADA connection from their parking lot to the Letort Trail.
- Bonnybrook spur re-stoned by York building Products
  
- Long Range Planning & Easements – *Andy Parker*
  - Sally Shambaugh CPC Easement Transfer.
  - Project Priority Subcommittee Discussion.
  - CCC meeting postponed
  - Meeting with CPC in December
  
- Stream Ecology – *Mark White*
  - Discharge at the Quarry around November 11<sup>th</sup>
  - Trash in the Letort between E. High Street and Biddle Mission Park
  
- Project Review - *Andy Parker*
  - 9 Mill Road Subdivision and Lot Addition, MT
  
- **Old Business**
  - Tool shed on trail
    - Dawn Fentress donation if we do not pursue a tool shed?
  - Carlisle School District (Letort Elementary) Nature Center and Environmental Education Program
  - Insurance renewal - Submitted
  - 2025 Municipal Contribution Requests – Sub mitted and acknowledged (Carlisle 2024 contribution still due) – Cumberland County declined funding
  
- **New Business**
  - Recruiting for new class of Master Watershed Stewards
  
- **Adjournment**