

**LETORT REGIONAL AUTHORITY  
MEETING AGENDA  
v. 01/13/25 3:42 PM**

**January 16, 2025**

- **Call to Order**
- **Announcements**
  - Welcome to William Harner, Middlesex Township representative.
  - Welcome to Bradley Mitchell, North Middleton Township representative.
- **Public Comment**
- **Consent Agenda**
  - *The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Board, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*
    - Approval of minutes
    - Financial summary
    - Budget report
    - ALLARM
- **Presentations**
- **Staff Reports**
  - Administrator – *Kathy Russell*
    - Statements of Financial Interest
- **Reports of Standing Committees**
  - Budget & Finance – *Michael Jean*
    - Bills and receipts
    - Transfer of accounts from Members 1<sup>st</sup> to PNC needs to be scheduled.
    - Received \$2500 from Carlisle Borough.
  - Friends of the Letort –
    - Database of Friends for Volunteer Opportunities
  - Grants – *Andy Parker*
    - Cumberland County Land Partnership grant – Status - *Ben Mummert*
      - Grant Closure date extended to June 2025
      - Interpretive Sign ideas
      - Help offered by Sam Robb
    - CAEDC Local Share Account grant – Bonnybrook Bridges – Awarded, need to sign the contract
    - CCCD Mini Grant – Source Tracing - Awarded, Contract signed
    - SRBC Grant – Source Tracing – Awarded, Contract needs to be signed
    - NFWF Grant Awarded to POWR – Help CVTU/CPC/LRA implement the Coldwater Heritage Program
  - Audit – *Curt Stevens*
    - SEK has opened the audit portal for the 2024 audit
  - Information and Education – *Ben Mummert/Bob Ackerman*
    - Recent press releases, Facebook page updates, Next Door

- Website and Facebook updates - *Heather*
- Nature Trail – *Ben Mummert*
  - Trail vegetation management and planting schedule - *Ben*
  - Letort Garden – Need to remove 2 walnut seedlings
  - I-81 Bridge graffiti
  - ADA Improvements (Kelsey Yost Smith) – Ruts and gravel deposits at Lamberton trailhead; Gaps in the spring crossing south of S. Spr Garden; Large gavel, mucky surface, and truck traffic at the Quarry Crossing
- Long Range Planning & Easements – *Andy Parker*
  - Sally Shambaugh CPC Easement Transfer.
  - Project Priority Subcommittee Discussion.
  - Meeting with CPC
- Stream Ecology –
  - Trash in the Letort between E. High Street and Biddle Mission Park
- Project Review - *Andy Parker*
  - Final Land Development Plan – Lot 25 Lisburn IOS, SMT
  - Scenic River Impact, Verizon Communications Tower, CB
- **Old Business**
  - Carlisle School District (Letort Elementary) Nature Center and Environmental Education Program. CASD is moving forward with closure of Letort Elementary School commencing in the 2028/29 school year.
  - Insurance renewal - Executed
  - 2025 budget
  - Memorial bench
- **New Business**
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- **Adjournment**