

**LETORT REGIONAL AUTHORITY
MEETING AGENDA
v. 05/14/25 2:40 PM**

May 15, 2025

- **Call to Order**
- **Announcements**
 -
- **Public Comment**
 -
- **Consent Agenda**
 - *The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Board, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*
 - Approval of minutes
 - Financial summary
 - Budget report
 - ALLARM
- **Presentations**
 -
- **Staff Reports**
 - Administrator – *Kathy Russell*
 - Act 205 filing of DCED Municipal Pension Reporting Program
- **Reports of Standing Committees**
 - Budget & Finance – *Michael Jean*
 - Bills and receipts
 - PNC Checks and related fees - \$396.41
 - SEK Audit Invoice - \$3,500.00
 - Second instalment of Liability Insurance Due - \$1,416.67
 - Administrator - \$360
 - Transfer of accounts from Members 1st to PNC status
 - Friends of the Letort –
 - Database of Friends for Volunteer Opportunities
 - Grants – *Andy Parker*
 - Cumberland County Land Partnership grant – Status - *Ben Mummert*
 - Grant Closure date extended to June 2025
 - Interpretive Sign ideas
 - CAEDC Local Share Account grant – Bonnybrook Bridges
 - CCCD Mini Grant – Source Tracing
 - SRBC Grant – Source Tracing
 - NFWF Grant Awarded to POWR – LandStudies – Kick off meeting being scheduled
 - Dickinson Grant – Mural – DCNR approved the project with conditions
 - Audit –

- Outstanding Audit items
 - Copy of Land Partnership Grant Extension Letter
 - Copy of the Local share Grant Agreement
 - 2024 and 2025 budgets
 - Review of Audit questions
- Information and Education – *Ben Mummert/Bob Ackerman*
 - Recent press releases, Facebook page updates, Next Door
 - Website and Facebook updates - *Heather*
- Nature Trail – *Ben Mummert*
 - Trail vegetation management and planting schedule - *Ben*
 - Letort Garden – Need to remove 2 walnut seedlings – Spring Garden clean up 3/29 at 9:30
 - I-81 Bridge graffiti
 - Tree removal
 - Trail Naming
- Long Range Planning & Easements – *Andy Parker*
 - Sally Shambaugh CPC Easement Transfer
- Stream Ecology –
 - Improvements at Biddle Mission Park – Status?
 - PFAS found in Middle Spring Creek
- Project Review - *Andy Parker*
 - Hyland Engineering Inquiry concerning surface vs. subsurface watershed
- **Old Business**
 - Memorial bench
 - SMP Spring Partnership Mtg & Trail Coalition Mtg.– 5/16 9-1:45
 - Letort Garden Clean-up – 5/17 9:30
 - PlantFest – 5/17 8 to 1:00
 - Quarry Development
- **New Business**
 - Board Vacancies – County Press Release
 - Sexual Harassment Policy
 - Trail Kiosk
 - Frog & Switch Redevelopment
- **Adjournment**