

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
June 19, 2025

The meeting was held on Thursday, June 19, 2025, at the Stuart Community Center. Andy called the meeting to order at 7:04 p.m.

CALL TO ORDER

Members / Reps Present Bob Ackerman, William Harner, Michael Jean, Ben Mummert, Heather Novack, and Andy Parker, Don Ward

Member/Rep Absent Bradley Mitchell

Visitor / Perspective Rep David Kammerer

Staff Present Kathy Russell

ANNOUNCEMENTS – Andy announced that Avery Walters has been appointed as the new Cumberland County Representative to the LRA Board. Avery was not able to attend tonight's meeting but plans to be here in July.

PUBLIC COMMENT – None

CONSENT AGENDA –

Bob made a motion to approve the consent agenda with revisions. William seconded the motion and the motion carried.

PRESENTATIONS – None

STAFF REPORTS

Administrator – Kathy Russell

ACT 205 filing with DEC for the Pension Report Program – Andy will send Kathy emails

REPORTS OF STANDING COMMITTEES

Budget & Finance - Michael Jean

Bills & Receipts

- Administrator - \$360
- Transfer to accounts from Members 1st to PNC Complete - \$5
- Donation \$250
- Plan Review - \$100
- PayPal Donation -?

A motion was made by Bob to approve bills totaling \$360.00. The motion was seconded by Michael and the motion carried.

The Friends of Letort funds (\$15,000.00) will be transferred into the general fund account.

Andy will provide a press release listing the past year's projects.

Michael reported a balance in our checking account balance of \$2,632.67 and \$85,000.00 in our Money Market Account. \$5.00 remains in the Members 1st account which will be added to the new PNC account.

- We have \$1,550.00 in PayPal Account which we cannot retrieve due to new procedures.
 - We will need to work with PayPal to see if we can correct this issue.
 - Michael suggested we move away from PayPal to eliminate future issues.
 - Heather will deactivate the QR code for PayPal donations on our website.
- PNC has a similar service to PayPal. They charge 2.9% + \$.30 for each transaction. The only problem is that they charge \$12.00 per month for this service.
- We will research other service options for receiving donations.

Budget Report

Andy is in the process of updating the Budget. He will email members when he has completed updating.

Friends of the Letort –

- Database of Friends for Volunteer Opportunities – continues to be updated.

Grants – Bob Ackerman

- Cumberland County Land Partnership grant - status – Ben
 - Grant closure date extended until June 2025
 - \$12,360.00 budget line item
 - Ben reported that a quote has been received.
 - Ben stated we have a purchase to make tomorrow for \$6,443.88.
 - Michael suggested we do an AOH transfer/bill pay through PNC.
 - Ben will work with Michael to have this bill paid.....
- CAEDC Local Share Accounts Grant – Replacement of Bonnybrook Bridges – Status – Andy is working with Brehm/Lebo on bridge design plans.
- CCCD Mini Grant – Source Tracing – Invoices submitted for dies and supplies (over \$2,000.00). Bob reported that a check should be received within the next week or so.
- Susquehanna River Basin Commission (SRBC) Grant - source tracing - \$5,000.00 must be wrapped up by the end of the year.
- NFWF Grant awarded to POWR – Land Studies did a field visit. No summary has yet been received. Findings report expected in July.
- Dickinson Grant – Mural –
 - Funds have been dispersed from Dickinson to Sprocket.
 - We are waiting for a sketch from Sprocket to complete application and give to PennDOT.
 - Hoping to begin the project in September.
 - Bob has done a posting to get information on the mural.
 - A public meeting has been scheduled for Monday, May 30 at 7:00 at the Stuart Community Center to get input from the public. Bob welcomed all board members to try to attend this meeting.
 - An online survey will also be posted.

Ben has set up a recognition for the LRA at Home Depot as a Non-Profit Organization.

Audit

- Outstanding Audit items: Andy has provided requested documents to Jessica, but he will follow up with her to make sure she has everything she needs to complete our audit.

Information and Education – Ben Mummert / Bob Ackerman

- Recent press releases, Facebook page updates, Next-Door – continues to be updated.
- Website and Facebook updates – Heather continues to request photos from board members.

Nature Trail – Ben Mummert

- Trail vegetation management and plant schedule –
 - Ben has ordered seed and continues to spray along the trail. He will report specifics at the July meeting.
 - Ben reported that unwanted seeds have been spread along the trail by South Middleton Township's tractor shredder/mower.
 - Ben reached out to Carlisle Public Works to see about gaining trail access at Lamberton.
 - Hoping to get a permit from DEP by July to apply herbicide.
 - Sunset Rotary Work Detail – Ben reported on work done by the group.
 - Ben and Michael have contacted Dan Ridenour at York Building Products to provide stone to the stretch of trail by Lamberton Middle School.
- Suggested solutions:
 - Fill with a larger aggregate (1B) in sunken trail to bring up to grade.
 - Bring in logs to divert/redirect water off trail.
 - Install some sort of barrier to redirect water.
 - Install a perforated under drain to redirect water flow.
- I-81 Bridge Graffiti – Bob –
- Resurfacing

Long Range Planning & Easement - Andy Parker

- Sally Shambaugh CPC Easement Transfer – No update

Stream Ecology – (need new chair)

- Improvements at Biddle Mission Park –
 - Carlisle Borough was awarded a \$46,500 Grant Approved (+\$27,500 match)
 - Remove Invasives
 - Relocate Trail
 - Plant Native Trees
 - Educational signage
 - 3.75 acre buffer
- Clean Water Cumberland – 5/29 – Andy attended and provided a Clean water Action Plan (CAP) Update

Project Review

- Cumberland Preserve Phase 2B, MT – Andy completed this review
- 1081 & 1087 Carlisle Pike, MT – Andy will review this redevelopment (Dunkin' Donuts)

Old Business

- Memorial Bench –
 - Andy and Bob walked the trail and Bob selected a place to install the memorial bench.
 - Cory at SMT has been contacted. The selected location is within the SMT extension and township does not typically permit permanent structures on their trail, but Cory will look into it and they will consider allowing this bench.
- Quarry Development –
 - The current SMT supervisors are not interested in rezoning the ag land and ag security.
 - The land parcel has been approved for 46 multi-family units.
 - We can possibly get a conservation easement.
- Letort Trail Extension over to Spring Meadows Park
 - Almost all property agreements are in place for an off-road trail from Hiser's Lane to Spring Meadows Park
 - Construction to begin next year.
 - Currently seeking a land partnership grant, but construction will go forward if grant is not awarded.
 - Parking Lot on Petersburg Road.
 - Extension to Mount Holly is still desired.
- Board Vacancies – County Press Release – Avery Walters has been appointed as a Cumberland County representative.
- Trail Kiosk Removed – Michael has removed the Kiosk
- Frog & Switch Redevelopment – Andy attended the CC Planning Commission meeting. They are still in the early planning stages.

New Business – None

Michael made a motion to adjourn the meeting, Bob seconded the motion and the motion carried. The meeting was adjourned at 8:12 p.m.

NEXT MEETING The next regular meeting of the Letort Regional Authority is scheduled for Thursday, July 17, 2025, at 7:00 p.m.

Dr. William E. Harner
Dr. William E. Harner, Secretary

July, 17, 2025
Date Adopted