

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
July 17, 2025

The meeting was held on Thursday, July 17, 2025, at the Stuart Community Center. Andy called the meeting to order at 7:04 p.m.

CALL TO ORDER

Members / Reps Present Michael Jean, Ben Mummert, Heather Novack, Andy Parker, and Avery Walters

Member/Rep Absent Bob Ackerman, William Harner, Bradley Mitchell

Staff Present Kathy Russell

ANNOUNCEMENTS – We welcomed Avery Walters to our meeting

PUBLIC COMMENT – None

CONSENT AGENDA –

Michael made a motion to approve the consent agenda. Heather seconded the motion and the motion carried.

Andy reported that ALLARM is preparing a summary of the water quality data.

PRESENTATIONS – Ben presented a display of the interpretive panels. Ben also invited board members to create additional panels.

STAFF REPORTS

Administrator – Kathy Russell

Kathy completed the ACT 205 filing with DEC for the Pension Report

REPORTS OF STANDING COMMITTEES

Budget & Finance - Michael Jean

Bills & Receipts

Checking Account:

Beginning Balance	\$2,632.67
Deposit	+\$5.00
Deposit	+100.00
Deposit	+250.00
Debit	-\$360.00
Deposit	+2,000.00
Ending Balance	\$4,627.67

MMA

Beginning Balance \$.....	\$85,000.00	
Interest 4%	\$ 265.27	
Ending Balance	\$85,265.27	TOTAL FUNDS \$89,892.94

Michael reported a balance in our checking account of \$4,627.67 and our Money Market Account balance is \$85,265.27.

PayPal \$1,550.00

Andy sent a letter to PayPal with no response. We will need to follow up on this.

Bills Submitted

- Administrator - \$360.00
- Todd Hurd - \$2,000.00
- Andy Parker - \$8,240.94 (\$663.39 resurface trail / \$446.35 rental / \$7,131.20 seed) – payment on hold
- Heather Novack - \$401.22 – receipt will be submitted – payment on hold

Michael made a motion to pay Administrator \$360.00, Ben seconded the motion and the motion carried.

Andy made a motion to pay Todd Hurd \$2,000.00 to cover supplies for the tracing grant, Ben seconded the motion and the motion carried.

Michael reported that SEK has requested that two people approve all transactions and deposits. Documentation must cover all transactions.

Budget Report

Andy is in the process of updating the Budget. He will email members when he has completed updating.

Friends of the Letort –

- Database of Friends for Volunteer Opportunities – continues to be updated.

Grants – Bob Ackerman

- Cumberland County Land Partnership grant - status – Ben
 - Grant closure date extended until June 2025
 - Ben will schedule a meeting with Stephanie to do a closure report.
 - Ben submitted to Stephanie \$13,690.29 which has been expended.
 - Michael requested receipts so that he can track expenditures.
- CAEDC Local Share Accounts Grant – Replacement of Bonnybrook Bridges – Status
 - Andy is working with Brehm-Lebo.
- CCCD Mini Grant – Source Tracing
 - Invoices submitted for dies and supplies (over \$2,000.00).
 - We received \$2000.00 from the Conservation District.
- Susquehanna River Basin Commission (SRBC) Grant - source tracing – (\$5,000.00)
- NFWF Grant awarded to POWR –
 - In person meeting is being scheduled.
- Dickinson Grant – Mural –
 - The public meeting scheduled for Monday; May 30 was canceled due to a power outage.
 - Over 120 responses to on-line survey.
 - Sprocket is searching for a muralist to take on this project.

Audit

- Our audit has been completed

Information and Education – Ben Mummert / Bob Ackerman

- Recent press releases, Facebook page updates, Next-Door – continues to be updated.
- Website and Facebook updates – Heather continues to request photos from board members.
 - Heather has removed the donation button off our website.
 - The website now indicates that all donations are tax-deductible.

Nature Trail – Ben Mummert

- Storm Clean-up and Repair – thank you to Michael, Marcus, and Ben.
- Trail vegetation management and plant schedule –
 - We purchased some plants from Hungry Hook Farms, and they also donated several native plants which have been planted.
 - Kathy will send a thank you for their contribution.
 - Ben will advise when future plantings take place.
- I-81 Bridge Graffiti – Bob –
 - Heather has primed the bridge in anticipation of the mural project.
- Resurfacing
 - As part of the Land Partnership Grant, York Building Products came out and resurfaced the trail behind Lamberton Middle School.
 - There was some storm washout, but the Carlisle Borough Maintenance group came out and did some repairs with 2A stone.
 - Andy plans to meet with the South Middleton Township to address drainage issues on South Spring Garden Street and at his property.

Andy has someone who is interested in doing some “community service” projects.

- Address several maintenance items that were in the Brehm-Lebo bridge inspection report. Minimal cost – no permit required.
- The crossing at South Spring Garden Street where timber matting is down needs filled in between mats to better address wheelchair accessibility.

Long Range Planning & Easement - Andy Parker

- Sally Shambaugh CPC Easement Transfer by August – Need to speak with Sally.

Stream Ecology – (need new chair)

- Trees and Debris in Letort behind Porter Avenue -
The LRA is not responsible for clearing debris from the stream. That is private property, and we have no authority to enter. Maintaining the stream is up to the individual property owner (within the regulations of the commonwealth).

The LRA does maintain the stream on property owned by the Authority. The Borough (and PennDOT and County) would be responsible for maintaining your bridges and the maintenance permit allows for clearing debris 50 feet up and downstream of a bridge. Because large woody debris is natural and provides habitat, the LRA policy is that we will only remove debris in and near the stream on our property that poses a danger of causing damage.

Porter Avenue has been a problem. The LRA received a complaint from another property owner after this last storm. And we have received the same complaints from property owners there in the past.

Perhaps the LRA and Borough can meet and come up with a common game plan for this because Porter Ave has been an on-going problem area. Maybe together, we can see if FEMA, PEMA, and PADEP would get involved to reduce the flooding hazard.

It was suggested that TU might have some members who would be available to assist in tree removal.

Project Review

- 1081 & 1087 Carlisle Pike, MT – Andy will review this redevelopment (Dunkin' Donuts)
- Lot 1, Pine Hill Industrial Park, MT - Andy will review this plan.

Old Business

- Memorial Bench –
 - Bob has selected a location for his bench placement.
 - It is on the township section of the trail extension.
 - We are waiting for the township's approval.
- Quarry Development – No report
- Frog & Switch Redevelopment – No report

New Business –

- Andy received an email from PennPrime Safety with posters, handouts, and PowerPoint presentation. If anyone is interested in seeing this information, please contact Andy.
- E-Bikes (Again) - Letort Regional Authority does not prohibit e-bikes provided the rider uses them safely and navigates the trail respectfully.
- Board Turnover –
 - Don Ward has stepped down from his position on the LRA Board.
 - Dave Kammerer is his proposed replacement pending North Middleton Township's approval.
- Volunteer Opportunity – Dickinson Law 8/21 9:30 am – Possible projects for incoming law students – clean up brush along the trail. (Ben to provide tools). Avery is available to supervise the volunteers.
- SMT – Natural Heritage Inventory Update
 - They are looking for input and volunteer opportunities.
 - Looking for areas to do surveys.

Michael made a motion to adjourn the meeting, Heather seconded the motion and the motion carried. The meeting was adjourned at 8:06 p.m.

NEXT MEETING The next regular meeting of the Letort Regional Authority is scheduled for Thursday, August 21, 2025, at 7:00 p.m.

Dr. William E. Harner
Dr. William E. Harner, Secretary

7/21/25
Date Adopted