

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
September 18, 2025

The meeting was held on Thursday, September 18, 2025, at the Stuart Community Center. Andy called the meeting to order at 7:00 p.m.

CALL TO ORDER

Members / Reps Present Michael Jean, Ben Mummert, Heather Novack, Andy Parker, and Avery Walters

Member/Rep Absent Bob Ackerman, William Harner, Bradley Mitchell

Staff Present Kathy Russell

ANNOUNCEMENTS – None

PUBLIC COMMENT – None

CONSENT AGENDA –

Ben made a motion to approve the consent agenda with one correction. Avery seconded the motion and the motion carried.

Andy reported that the ALLARM water quality report is still showing high nitrates.

PRESENTATIONS – None

STAFF REPORTS

Administrator – None

Budget & Finance - Michael Jean

Bills & Receipts

Michael reported that PennPrime was paid last month in error. He did a stop payment. The bank said they were not going to charge us a stop payment fee, but they charged us \$33.00. Michael is working with the bank to get this charge credited to our account.

Checking Account:

Beginning Balance	\$2,725.51
Transfer from MMA	+\$2,000.00
Administrator fee	-\$360.00
PennPrime (invoice paid by mistake)	-\$1,416.66
Stop check fee	-\$33.00
PennPrime credit	+\$1,416.66
Ending Balance	\$4,332.51

MMA

Beginning Balance	\$76,546.82
Transfer to checking	-\$2,000.00
Interest	\$237.17
Ending Balance	\$74,783.99

TOTAL FUNDS \$80,666.50

PayPal \$1,550.00

A PayPal donation is still pending. Andy will send another letter to PayPal.

Andy presented a bill from SEK in the amount of \$885.00 balance due for audit services and administrative fee of \$360.00 for Sept
Total \$1,245.00

Michael made a motion to pay the bills totaling \$1,245.00, Avery seconded the motion and the motion carried.

Michael requested that Ben present an invoice with description to the board for approval for the interpretive sign charges. The invoice submitted details skid steer work... storm damage cleanup ...need funding source? Was this work approved by the board at the last board meeting? By Andy? In SEK's comments they stressed the need to have a paper trail detailing all expenditures, board approval and two board member participation... do we have that? The invoice will be sent out to board members after the meeting and approved for payment by email.

Michael made an announcement that he will be resigning from the board after the next meeting. We will have to look for a replacement for borough position as well as the treasurer.

Budget Report – No report

Friends of the Letort –

- Database of Friends for Volunteer Opportunities – continues to be updated.

Grants – Bob Ackerman

- Susquehanna River Basin Commission (SRBC) Grant - source tracing – Todd Hurd gave a presentation last month – the weather has not been cooperating.
- POWR/NFWF Grant - Watershed Partner Meeting - 8/25
 - Ben and Andy attended this meeting.
 - Met with Land Studies
 - Three stake holders are LRA, Trout Unlimited, and Central Pennsylvania Conservancy gave recommendations.
 - Hope to wrap up this grant by the end of the year.
- Dickinson Grant – Mural – Project underway
 - The mural looks amazing.

Audit – No report

Information and Education – Ben Mummert / Bob Ackerman

- Recent press releases, Facebook page updates, Next-Door – continues to be updated.
- Website and Facebook updates – Heather continues to request photos from board members.
- Monitor website inquiries.
 - Heather and Avery volunteered to monitor the site.

Nature Trail – Ben Mummert

- Bridge maintenance – A volunteer did some superstructure staining, construction mat infill, tree removal, and trimming.
 - Brehm/Lebo bridge maintenance report is showing several items that need to be addressed that require permits. (not completed – Letort Park bridge; rust repair, abutment palling, footer scour).
- Trail vegetation management and planting schedule.
 - Potential clean up by Dickinson College students. Andy will follow up.
 - There is a lot of trash located in the woods between Lamberton and I-81
 - Andy reported a homeless encampment off the trail.
- Mowing needed – Ben will inspect the trail to determine if mowing is needed.
- Drainage along South Spring Garden Street – Andy met with South Middleton Township.
 - SMT could install a drop inlet on the up-stream side of our trail and run a pipe underneath to capture the water.
 - SMT is also considering putting a cross-pipe to divert some of the water to CPC swail between parking lot and South Spring Gardn Street.
 - Jessie Price w/CPC did not have a problem with this diversion.

Long Range Planning & Easement - Andy Parker

- Sally Shambaugh CPC Easement Transfer by August – Andy and Cameron Wisser stopped by Sally's house. She was not there so they left some information for Sally with her niece.

Stream Ecology – (need new chair)

- Trees and Debris in Letort Borough protocol to address issues?
 - Andy is working with Rebecca the MS4 coordinator at the Borough. No response.
- Trees across stream at Lamberton MS, upstream south of I-81, and Bonnybrook.
 - Trees are not currently causing any problems.
 - Avery will report if he sees any issues.
- Biddle Mission Park Riparian Buffer construction underway, October completion.

Project Review - None

Old Business

- Memorial Bench – No report.
- Quarry Development – No report. Andy will follow-up with Curt at SMT.
- Frog & Switch Redevelopment – No report.
- Cumberland County Representative – 3 candidates (all live within the borough) will reach out to the two not selected.

New Business –

- PennPrime Insurance Renewal – Andy will complete the paperwork and submit it to PennPrime.
- PA Sustainability Week – 10/6 to 10/10 – Webinars
 - Andy has signed up for the lighting and wildlife webinar on 10/10
- Cumberland Valley HS Future Farmers of America public service project – 4/9, 14, 15, and 16.
- SMT Fall Partnership Meeting. Andy attended this meeting.

- A letter has been received from SMT requesting our funding request which is due on October 3rd. Andy will send out the fund requests to all municipalities.
- Pennsylvania Municipal Authority Association will be holding their fall meeting. If interested, contact Andy.
- A letter was received from American Pime Land. They are interested in purchasing an 11.95 acres parcel (parcel #40090531). We are not interested in selling this parcel.
- Avery mentioned that he has a contact at the Carlisle High School that could provide high school students for a clean-up project.

Michael made a motion to adjourn the meeting, Heather seconded the motion and the motion carried. The meeting was adjourned at 7:43 p.m.

NEXT MEETING The next regular meeting of the Letort Regional Authority is scheduled for Thursday, October 16, 2025, at 7:00 p.m.

Dr. William E. Harner

Dr. William E. Harner, Secretary

10/16/25

Date Adopted