

LETORT REGIONAL AUTHORITY
MEETING AGENDA

December 18, 2025

- **Call to Order**
- **Announcements**
 - Leigh Espy appointed Carlisle Borough Representative
- **Public Comment**
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- **Consent Agenda**
 - *The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Board, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.*
 - Approval of minutes
 - Financial summary
 - Budget report
 - ALLARM Water Quality Report
- **Presentations**
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- **Staff Reports**
 - Administrator – *Kathy Russell*
- **Reports of Standing Committees**
 - Budget & Finance – *Andy Parker*
 - Bills and receipts
 - Plan Review Fee \$ 100.00
 - LRA Donation (3) \$ 1,150.00
 - Memorial bench transfer to South Middleton Township -\$ 1,500.00
 - Final SRBC Tracing Grant payment -\$ 5,000.00
 - Administrator's Payment -\$ 360.00
 - PayPal Donation – PayPal has changed their authentication again
 - Transfer of Treasurer duties
 - Friends of the Letort –
 - Database of Friends for Volunteer Opportunities
 - Grants – *Andy Parker*
 - SRBC Grant – Source Tracing - Final invoice paid (still waiting for dye breakthrough)
 - POWR/NFWF Grant – Plan due in December
 - Audit – *Andy Parker*
 - Suralink for the 2025 Audit is now open – Audit scheduled for March 30, 2026
 - Information and Education – *Heather Novack/Bob Ackerman*
 - Recent press releases, Facebook page updates, Next Door - *Bob*
 - Website and Facebook updates – *Heather*

- Monitor Website Inquiries – *Avery* Please reach out to Curt to transfer access
- Nature Trail – *Ben Mummert*
 - Trail vegetation management and planting schedule
 - Drainage along S. Spring Garden St.
 - Letort Garden maintenance – Winter: remove willow, treat ivy, bittersweet, winter creeper, vinca, garlic mustard, etc. (maybe treat invasive vine in woods between Letort and Goodyear Parks)
 - Report of homeless encampment near I-81 – Discuss with Comfort Inn, Lots of trash
- Long Range Planning & Easements – *Andy Parker*
 - Sally Shambaugh CPC Easement Transfer -
- Stream Ecology –
 - Elevated nitrates may be due to reagent – consideration of a different test method (at higher cost)
- Project Review - *Andy Parker*
 - Rise Dispensary Redevelopment/Parking modification
- **Old Business**
 - Memorial bench
 - Quarry Development, Frog & Switch Redevelopment?
 - Vacant representative positions – North Middleton, Middlesex
 - Cumberland Valley HS Future Farmers of America public service project potential dates – 4/15, 16; or 5/5, 6
 - Insurance renewal Quote (no cyber or crime coverage) – Net contribution \$4750 -\$ 400 = \$ 4350
 - Erich Messerschmit Memorial – Tree Planting and Plaque
 - Slate of Officers for 2026 – Ad Hoc Nomination Committee
- **New Business**
 - Hunting inquiry
 - CVTU Event calendar (CVTU, CPC, LRA cooperation)
 - 2026 Budget
- **Adjournment**